



Midlands Endoscopy Training Academy (META)

META is supporting to upskill the Administrative and Clerical Workforce through a competency framework to improve Endoscopy service knowledge.

Endoscopy Administration and Clerical Competency Framework



We are offering Pilot training for the Endoscopy Admin and Clerical workforce, designed to equip staff with the necessary skills and knowledge. This is based around the Administration Workforce Competency Framework, focusing on JAG and Endoscopy Services, Planning, Communication, Teamwork, Booking & Scheduling, and Resilience.

Training dates:

Cohort	Week 1	Week 2	Week 3	Week 4
February	6 th	13 th	23 rd	27 th
March	5 th	14 th	21 st	27 th

*Participants are required to attend all 4 weekly online sessions to complete training.

For more details, email us at:

TheMidlandsEndoscopyTrainingAcademy@bcu.ac.uk

Hosted and Delivered by
Birmingham City University



BIRMINGHAM CITY
University

Blended Teaching (E-learning, online interactive sessions, and workshop)

A 4-week training (Weeks 1,2, & 4 are 2- hours online interactive sessions, Week 3 is half-day online workshop)

Comprehensive and informative resource pack

10 places in each cohort

REGISTER NOW!



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