

Better Training Better Care (BTBC) TOP TIPS through the lens of the pilot project

These Top Tips have been derived from the lessons that were learnt throughout the projects and will hopefully give you an insight into what has worked well, and areas that can be improved.

Aintree University Hospitals NHS Foundation Trust

The Handbook

1. Project management

- The initial set up and organisation of the project will require time and resources. After this, the main source of input will come from doctors in training who contribute to creating and completing the transition forms for each ward.
- The project is managed by doctors in training taking a leadership role.
- When the project becomes functional, very little is required to maintain the project on a day to day basis. The Handbook is monitored and managed by the project lead, but can be accessed and updated by trainees as and when required.
- It is essential to build up a network of contacts in order to help get the project running.

2. Multi-professional engagement and project ambassadors

- Engage with the Medical Director, medical education team, postgraduate team, support services and Information Technology to enable the handbook to be uploaded on your Trust's secure intranet system.
- IT support is important – the IT team will not only support with implementation, but will also grant read and write access to The Handbook for trainees and clinical staff.
- Engagement with doctors in training can be achieved through presentations at teaching sessions and discussions with trainees. Blank template transition forms can then be sent to each trainee doctor to be completed for each ward and following review, can be uploaded to The Handbook.

3. Board support and endorsement

- If the people at the top in the Trust are aware of your work, they are often able to help you overcome any challenges you may have and introduce you to other people who may also be able to help.