

## Better Training Better Care (BTBC) TOP TIPS through the lens of the pilot project

These Top Tips have been derived from the lessons that were learnt throughout the projects and will hopefully give you an insight into what has worked well, and areas that can be improved.

### Leeds and York Partnership NHS Foundation Trust

#### Maximising and enhancing training opportunities and clinical time with patients by changing working patterns

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#### 1. Project management

- Pick an involved project sponsor as passionate leadership is a critical success factor.
- Appoint a project manager who knows the organisation and already has good networks, and who can:
  - Communicate completion of tasks
  - chase up of outstanding actions
  - celebrate achievements
  - know what you want to achieve, but be flexible about how it is achieved.
- Project administration is essential in terms of effectively co-ordinating diaries, booking venues, preparing training and evaluating resources.

#### 2. Multi-professional engagement and project ambassadors

- Trainees should champion the system and take on a strong leadership role at the outset.
- A strong sense of commitment from the trainees is key to success.
- The training leads and service leads redesigning pathways together is important to ensure ongoing two way communication.

### **3. Understanding trust's internal and external factors**

- In order to protect time for workplace based assessments and increase the number carried out, it is more effective to carry them out in the daytime.
- It is key to work closely with the local clinical skills teams to ensure effective multi-professional simulation sessions can be planned and delivered (e.g. the Recognising and Assessing Medical Problems in a Psychiatric Setting (RAMPPS) training).
- For any aspect of the pilot that involves videoing, or other IT support, it is key to engage the Trust IT team at the outset.
- If video or photography plays a key part, it is important to consider a variety of possible uses for video footage and linked information governance e.g. a consent form for a range of different audiences.

### **4. Academic involvement**

- Have a 'critical friend' for your project. The pilot asked a group of service users who review research proposals to be involved in their project.
- An identified academic partner will be able to support with overall evaluation of the project.

### **5. Board support and endorsement**

- Active involvement by senior Trust management on the project board and their ownership of the pilot project's aims and objectives is key.