**Foundation Training Year: DOPS (direct observation of practical skills)**

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| **Title of DOPS** |  | **Date of DOPS** |  |
| **Trainee pharmacist** |  | **Stage of training****(in weeks)** |  |

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|  |  |  |  |  |  | **Criterion prompts** |
| **Please grade the following criteria:** | **Below expectations** | **Meets expectations** | **Exceeds****expectations** | **Not Applicable** |  | Meeting an expectation is based on professional experience and judgement and so will be subjective to each supervisor. The supervisor should explain their rationale for their decisions to the trainee pharmacist.Not applicable should be used if there was no opportunity for the trainee to demonstrate the criteria in the presenting scenario. |
| 1. Demonstrates understanding of potential risk(s) associated with activity |  |  |  |  |  |  |
| 2. Demonstrates appropriate preparation pre-activity |  |  |  |  |  | This includes discussion of the task, possible complications, and their management |
| 3. Completes activity in a timely manner |  |  |  |  |  |  |
| 4. Demonstrates use of appropriate process |  |  |  |  |  |  |
| 5. Seeks help where appropriate |  |  |  |  |  |  |
| 6. Completes all aspects of task |  |  |  |  |  | Fully completes all aspects of the task including, e.g. disposes of empty vials, syringes; files documentation appropriately; takes action if things go wrong. |
| 7. Communicates effectively with colleagues |  |  |  |  |  | Disseminates information appropriately, provides feedback appropriately if an error has occurred. |
| 8. Documentation completed accurately and appropriately |  |  |  |  |  |  |

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| 9. Consideration of patient/professionalism |  |  |  |  |  | Shows respect, compassion, empathy; establishes trust; respects confidentiality; behaves in an ethical manner; aware of legal frameworks; aware of limitations.  |
| 10. Adopts a logical and structured approach to work |  |  |  |  |  |  |
| **11. Overall ability to perform specified activity** |  |  |  |  |  | **A rating that summarises all the above in terms of outcome for the patient.** |

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| Summary of case: (to include, date of patient intervention, clinical setting, patient type, focus of encounter and complexity of case) |
| What went well? | Suggestions for development: |
| Agreed action (SMART: Specific, Measurable, Achievable, Realistic and Timely): |
| Trainee pharmacist reflection: |

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| Name and Signature of supervisor: |  | Date |  |
| Position of supervisor: | Designated supervisor / Practice or Clinical supervisor |

NB: This Assessment tool must be mapped by the trainee pharmacist to the [GPhC Foundation Training Year Interim Learning Outcomes](https://www.pharmacyregulation.org/sites/default/files/document/interim-learning-outcomes-foundation-training-year-march-2021.pdf) and the [HEE Foundation Training Year Assessment Activities Guide](https://www.hee.nhs.uk/our-work/pharmacy/trainee-pharmacist-foundation-year-programme) when submitting it on the e-portfolio.