

Interim Foundation Pharmacist Programme: Getting started as an educational supervisor

The Interim Foundation Pharmacist Programme (IFPP) has been established to support the 2019/20 cohort of pre-registration pharmacists in England whose training and registration was disrupted by the COVID-19 pandemic. The programme will develop the learners' ability to achieve high quality outcomes for patients and improve patient safety. It will also provide them with the opportunities and support to develop their proficiency as a pharmacist, setting them on the pathway to expertise as a practitioner.

Role of the educational supervisor for the IFPP

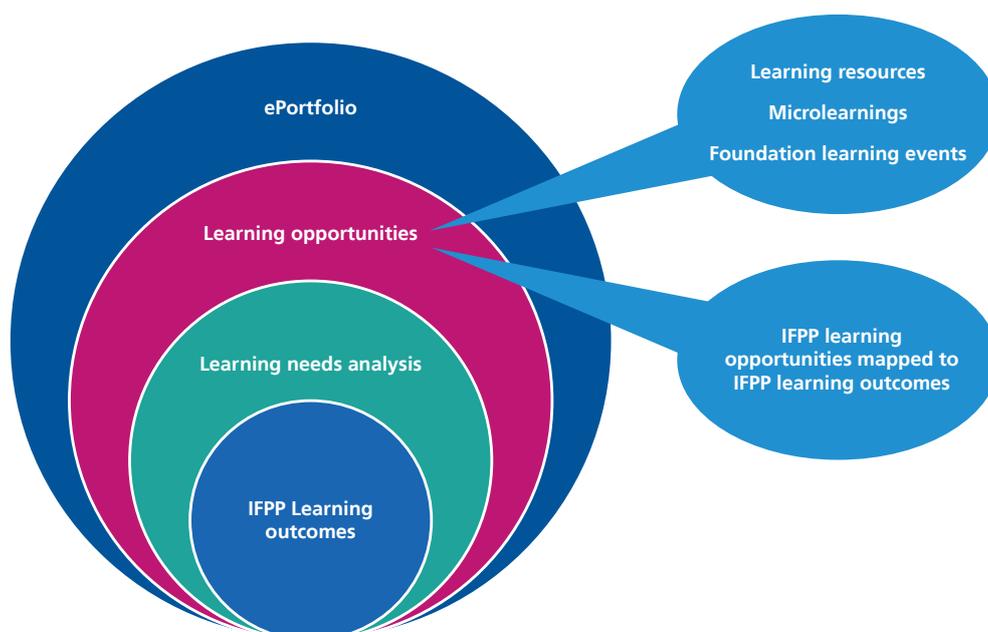
Supervision is a core element of the IFPP. Every provisionally registered pharmacist on the programme must have a named educational supervisor. The primary responsibility for learning and development lies with the learner; taking a self-directed approach to their learning and development and making use of the support provided by the educational supervisor and practice supervisors (as applicable) to maximise their own development. Your responsibility is to support your learner to keep on track and facilitate their progress towards the GPhC registration assessment and beyond.

The educational supervisor is expected to:

- ensure that the learner is receiving appropriate support and access to learning to cover the curriculum;
- have a good understanding of any supporting IT tools, for example, the RPS E-portfolio;
- understand what is considered acceptable progress;
- review learning and provide formative feedback for reflective practice;
- assess workplace evidence against the curriculum;
- meet regularly with the learners to review progress through the curriculum;
- identify learners who are struggling and instigate initial steps to support anyone experiencing difficulties.

IFPP Tools and resources

The programme enables learners to access several tools and resources (these are illustrated in the figure below and with weblinks in the flowchart overleaf). As this new programme develops these are evolving, so please look out for announcements in the regular IFPP updates.



Handbooks and guides for the programme

As an educational supervisor it is important to be familiar with the content of both handbooks and Learning Opportunities guide for this programme so that you can support your learner:

- [IFPP Pharmacist's handbook](#)
- [IFPP Supervisor's handbook](#)
- [IFPP Learning Opportunities mapped to programme learning outcomes](#)

“We have our own foundation pharmacist programme so does my learner need the IFPP as well?”

The IFPP is designed to complement existing structured training programmes for those provisionally registered pharmacists working in NHS hospitals or large multiple community pharmacies. Learners working in these settings should continue with their organisation's foundation pharmacist programme concurrently, as these programmes will augment the provisional registrant's learning, development and progression to a fully registered pharmacist and beyond.

“How does the CPPE Foundation pharmacist programme fit in?”

Provisionally registered pharmacists working in small/medium multiple community pharmacy, primary care* and Health in Justice are encouraged to [access educational support and associated structured online learning programme](#).

* They may be required to enrol on the CPPE Primary care in pharmacy education pathway instead.

I have just become an educational supervisor for a provisionally registered pharmacist on the IFPP programme - how do I get started to support my learner?

1

Sign up for regular HEE IFPP updates for the latest IFPP news

Email: fpp@hee.nhs.uk stating 'IFPP Updates' in the subject header

2

Access and read the IFPP Pharmacist's and Supervisor's handbooks so you and your learner get the most from the programme.

[Access the handbooks at the HEE IFPP webpage.](#)

3

Complete the mandatory 'Core Skills training for Pharmacy Clinical & Educational Supervisors' e-learning module within one month of becoming an education supervisor to ensure you can carry out your role effectively.

[Access the training.](#)

4

Ask your learner to invite you as a 'portfolio collaborator' in the RPS E-portfolio (free to members and IFPP participants) so you can review their entries.

[Accept the invitation via the link in the email from 'axiadigital' either via your existing RPS account or register for a free account.](#)

5

Read the RPS E-portfolio guides for Learners and Collaborators so you have a good understanding of the system.

[Access and use the RPS E-portfolio guides for learners and collaborators](#) that include links to learning and guides covering the supervised learning events (SLEs) and 360 feedback tool.

6

Explore the IFPP Learning Opportunities guide so you are familiar with which learning outcomes have been prioritised and the mapped learning resources.

[Access the IFPP Learning Opportunities guide.](#)
Resources include: [eLfH](#), [SCRIPT](#), [CPPE](#), [Medicines learning portal](#), [Microlearning \(via NHS learning hub – search 'IFPP'\)](#) including [Introduction to supervision](#), [Learning needs analysis](#) and [Portfolio development](#).

7

Meet with your learner to review their learning needs analysis and help them to develop their action plan.

[Ask your learner to record these in their RPS E-portfolio.](#)

8

Book your next meeting with your learner to review their progress (within one month).

[Plan to meet with your learner seven times to carry out their supervised learning events.](#)

The [HEE IFPP web page](#) has further information and resources for the programme including FAQs.

Support and contact details

The IFPP will continue to develop as the year progresses and we will keep in regular contact with educational supervisors. However, if you have a query, please contact the IFPP team by email at: fpp@hee.nhs.uk