**Orthodontic Training Programme**

**Job Description**

**Post Details**

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| **HEE Office:** | Health Education Thames Valley and Wessex |
| **Job Title:** | Specialty Trainee in Orthodontics ST1 |
| **Person Specification:** | NRO to complete |
| **Hours of work & nature of Contract:** | Full time  Fixed Term Training Appointment |
| **Main training site:** | Oxford University Hospitals NHS Trust |
| **Other training site(s):** | Eastman Dental Institute, UCL |

**Organisational Arrangements**

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| **Training Programme Director (TPD):** | Mary McKnight |
| **TPD contact details:** | Department of Orthodontics  John Radcliffe Hospital  Oxford.  [marymcknight@nhs.net](mailto:marymcknight@nhs.net)  07985 905075 |

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| **University:** | University College London (UCL) | | | | | | |
| **Degree awarded:** | MClinDent (Masters in Clinical Dentistry) | | | | | | |
| **Time commitment:** | Years 1 and 2: Full time post; registered with UCL for the MClinDent degree  Year 3: Full time post; registered with UCL for an Affiliate year (NB: fees are payable FOR THIS YEAR) | | | | | | |
| **University base fee 2020/21:** | **University fees: 2020/21**  <https://www.ucl.ac.uk/students/fees-and-funding/pay-your-fees/fee-schedules/2020-2021/postgraduate-taught-fees-2020-2021>  <https://www.ucl.ac.uk/students/fees-and-funding/pay-your-fees/fee-schedules/2020-2021/postgraduate-affiliate-fees-2020-2021>  Details of fees for the current academic year can be found on the UCL websites shown | **What will I pay in 1st year?** |  | **What will I pay in 2nd year?** |  | **What will I pay in 3rd year?** |  |
| **Bench fees 2018/17:** | NB: Fees on the websites shown are for the current academic year only and will be subject to increases in accordance with UCL fee structures |  |  |  |  |  |  |

**Training Details**

**(Description of post)**

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| This post fulfils the guidelines of the SAC and has approval from the PG Dean HEE Thames Valley & Wessex. The department shares facilities with the Oral & Maxillofacial Surgery and Restorative Dentistry. There is a four-chair polyclinic and 2 single surgeries for orthodontics. This post’s academic centre is the Eastman, UCL with four days based at the John Radcliffe Hospital and one day (usually Friday) at the Eastman.  The programme will provide specialty training for the MOrth and MClin Dent progamme  The full range of orthodontic appliances are available, fixed, removable and functionals.  The laboratory is staffed by four full time technicians and offers the full range of OMFS, orthognathic, trauma, orthodontic and restorative support. It has digital radiographic support with CRIS and cone beam CT. The department uses OPAL. There are daily MDT clinics including hypodontia, dentoalveolar, orthognathic, restorative, cleft, craniofacial and mandibular anomalies.  There are four Orthodontic consultants, 1 Associate specialist, a post CCST and this ST1 post.    There is a part-time orthodontic therapist. There is a large OMFS presence of 12 consultants linked across the network of Oxfordshire, Berkshire, Buckinghamshire and Wiltshire.  There is a large emphasis on teaching and education in the department and strong links with the Deanery and Royal Colleges. Staff within the department are actively involved in teaching, publishing and examining, nationally and further afield. Progression through training is dependent on satisfactory ARCP outcomes and appraisals each academic year. |

**Duties and Responsibilities of post holder**

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| This training programme, has approval from the SAC and the Postgraduate Dean, is designed to enable the Specialty Registrar to gain the necessary clinical and academic preparation to be eligible to sit the Membership in Orthodontics examination of the Royal College of Surgeons. In the case of run through training, this would be st1-5 with ISFE (exit fellowship) to be completed at the end of training.  The academic aspect of the training will be carried out at the Eastman Dental Hospital in conjunction with the formal orthodontic course. The StR will attend the initial intensive introductory course and this will be followed by visits on a weekly basis to coincide with the academic day (normally Friday). The StR will attend the short intensive courses held in conjunction with the full time course as outlined in the academic programme. The MClinDent research component is a mandatory requirement of the training programme, to be primarily supervised at Oxford in conjunction with a second supervisor from within the academic staff at the Eastman.  Comprehensive training will be given in assessment and treatment planning and in a variety of treatment techniques. There will be some involvement in the orthodontic management of patients requiring orthognathic surgery and minor oral surgical procedures. There will also be a commitment to research, CQUINs and clinical audit.  The ST will have a personal caseload of malocclusions of IOTN 4 +5. Occasionally malocclusions of milder complexity will be included with justified teaching value. A range of appliance systems are available using conventional pre-adjusted edgewise, self-ligation and Tip Edge, removable and fixed functionals and miniscrew anchorage systems  In addition, the appointee will be called upon to treat developmentally delayed patients, medically compromised patients, and patients referred from other specialties.  The appointee will have exposure to new patient clinics and will be exposed to the management of more complex orthodontic cases.  The StR will enrol with the University of London (UCL) on the MClinDent Programme in Yrs 1 and 2. Formal academic teaching is provided for one session each week including lectures, clinical and academic seminars, and skills teaching. Trainees also undertake a research project as a component of this degree. In year 3 there are monthly Academic Days with a range of teaching episodes in preparation for the Membership in Orthodontics (IMOrth and MOrthEd) examinations.  There will also be an opportunity to support the training of other members of the dental team including FY2s, DCTs, SHOs, dental nurses and orthodontic therapists.  As part of the curriculum, assessments will be used to assess key competencies with work based assessments (WBA) throughout the three year period. This will include Direct Observation Procedures (DOPS), Case Based Discussions (CBD) and Multi Source Feedback (MSF) during the training period. |

**Description of main training site**

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| **Oxford Radcliffe Hospitals NHS Foundation Trust**  Oxford University Hospitals (OUH) is a world renown centre of clinical excellence and one of the largest teaching hospitals in the UK.  **Visit our website for more details on our services:**  www ouh.nhs.uk  The Trust is made up of four hospitals - the **John Radcliffe Hospital** (which includes the Children's Hospital, West Wing, Eye Hospital, Heart Centre and Women's Centre), the **Churchill Hospital** and the **Nuffield Orthopaedic Centre**, all located in Oxford, and the **Horton General Hospital** in Banbury, north Oxfordshire  The Orthodontic Department is located at the John Radcliffe Hospital, Oxford. This hospital provides a regional service to the residents of Oxfordshire, covering the full range of dental specialties, including oral and maxillofacial surgery, oral medicine, Restorative and prosthetic procedures, periodontal and orthodontic treatment. In addition, the John Radcliffe Hospital is a specialist centre for both cleft lip & palate & craniofacial surgery. In addition, the appointee may be called upon to treat developmentally delayed patients, medically compromised patients, cleft patients, craniofacial patients and patients referred from other specialties.  Arrangements may be made for experience in other departments according to the needs of the appointee and the requirements of the service.  There is a monthly departmental audit meeting and regional audit/clinical governance meetings. The StR is expected to be an active participant in these meetings and is expected to complete a number of audits. Regional study days are organised on a quarterly basis. In addition, there are quarterly regional audit orthodontic days.  **Connections**  Access to London, the Midlands and airports is very easy via the M40, M4 or M25 motorways.  There is a regular 24-hour bus service to London.  There are 2 railway station, Oxford and Oxford Parkway  Heathrow and Gatwick Airports via 24-hour bus service  Designer shopping outlet Bicester Shopping Village  The historic university town of Oxford  Blenheim Palace, Woodstock and the Cotswolds are a short distance from Oxford  **Departmental Staff:**  The staffing of the Department currently includes:  Consultant Orthodontists Miss M McKnight - JRH  Mrs C Campbell - JRH  Miss G Bhamrah – JRH  Mr G Kidner – cleft consultant SMH    Other consultants Mr A Currie – JRH OMFS  Miss D Dhariwal - JRH OMFS  Mr N Saeed - JRH OMFS  Mr P Anand – JRH OMFS (clinical lead)  Mr Bond – JRH Oral medicine  Mrs J Graystone – JRH OMFS  Mr K Fasnamade – JRH OMFS  Mr S Prabhu – JRH OMFS  Mr U Selbong – JRH OMFS  Mr S Gowrishankar - JRH OMFS  Mr P Jeremic – JRH OMFS  Mr G Sittampalam – GWH OMFS  Mr R Chauhan - JRH Restorative  Mr S Popat – JRH Cleft Restorative  Mr P Wilson – JRH Restorative |
| **Provisional Timetable**   |  |  |  |  | | --- | --- | --- | --- | |  | **am** | **pm** | **Location** | | **MONDAY** | **New Patients**  **MM/CC**  **Hypodontia 2/3 year** | **Treatment**  **CC** | **JR** | | **TUESDAY** | **Treatment**  **GB**  **Year 2 New patients**  **GB 1:2** | **Treatment**  **GB** | **JR** | | **WEDNESDAY** | **Treatment**  **MM** | **Treatment**  **MM** | **JR** | | **THURSDAY** | **Treatment**  **MM** | **Study** | **JR** | | **FRIDAY** | **Academic session year 1&2**  **3rd year MDT 3:4 Oxford** | **Study**  **3rd year MDT 1:8** | **Eastman/Oxford** | |

**Description of second training site**

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| University College London Hospitals NHS Foundation Trust (UCLH) is one of the most complex NHS trusts in the UK, serving a large and diverse population. It has played a leading role in the reform of the NHS, and in 2004, was one of the first NHS trusts to achieve Foundation Trust status. UCLH provides academically led acute and specialist services, to people from the local area, from throughout the United Kingdom and overseas.  The state-of-the-art University College Hospital (UCH), which opened in 2005, is the focal point of the Trust alongside the following specialist hospitals:   * [University College Hospital (incorporating the Elizabeth Garrett Anderson Wing)](http://www.uclh.nhs.uk/OurServices/OurHospitals/UCH/Pages/Home.aspx) * University College Hospital Macmillan Cancer Centre * [Royal National Throat, Nose and Ear Hospital](http://www.uclh.nhs.uk/OurServices/OurHospitals/RNTNE/Pages/Home.aspx) * [Royal London Hospital for Integrated Medicine](http://www.uclh.nhs.uk/OurServices/OurHospitals/RLHIM/Pages/Home.aspx) * [Hospital for Tropical Diseases](http://www.uclh.nhs.uk/OurServices/OurHospitals/htd/Pages/Home.aspx) * [National Hospital for Neurology and Neurosurgery](http://www.uclh.nhs.uk/OurServices/OurHospitals/NHNN/Pages/Home.aspx) * [Heart Hospital](http://www.uclh.nhs.uk/OurServices/OurHospitals/HH/Pages/Home.aspx) * [Eastman Dental Hospital](http://www.uclh.nhs.uk/OurServices/OurHospitals/EDH/Pages/Home.aspx)   In 2008, a new academic health science partnership – known as UCL Partners – was formed, supporting over 3,500 scientists, senior researchers and consultants, with a combined annual turnover of around £2 billion. UCLP comprises five of London’s biggest and best-known hospitals and research centres: UCL (University College London), Great Ormond Street Hospital for Children NHS Trust (GOSH), Moorfields Eye Hospital NHS Foundation Trust, the Royal Free London NHS Foundation Trust and University College London Hospitals NHS Foundation Trust. UCLH provides high quality accident and emergency, general medical and general surgical services to the people who live, work and visit north central London. In addition, the hospital group is home to many specialist services, which attract patients from all over the UK.The Foundation Trust has a combined staff of over 7,000. Every year we treat close to 60,000 patients in hospital, either as inpatients or day cases. We also see nearly 500,000 outpatients per year.  The Clinical Board for Specialist Hospitals was established 1 April 2001. It comprises the following directorates:   * The National Hospital for Neurology & Neurosurgery * The Eastman Dental Hospital including Oral and Maxillofacial Surgery * The Royal London Homeopathic Hospital * Women’s Health including Elizabeth Garrett Anderson & the Obstetric Hospital * Paediatric & Adolescent Services   The Board is the largest in the Trust with over 2,000 staff. It provides specialist services to patients all over the country as well as general services to the local population.  **The Eastman Dental Hospital**  The Eastman Directorate lies within the Specialist Hospitals Board of UCLH. The activities of the Directorate include outpatient care, inpatient care as well multidisciplinary and interface clinics within the Directorate, as well as the Trust and other providers. Services delivered by the Eastman Dental Hospital are based at Royal National ENT and Eastman Dental Hospitals at 47-49 Huntley Street, London, WC1E 6DG. This new facility opened in October 2019 and is a world-leading centre for the diagnosis and treatment of conditions affecting the ear, nose, throat and mouth including dental, hearing, speech and balance services. Situated on the site of the former UCL Students’ Union building and the Royal Ear Hospital, the centre is at the heart of the University College Hospital campus.  Last year approximately 80,000 patients were seen as outpatients in the Eastman Directorate. The Eastman Directorates vision is to deliver a world class oral health service with patient care forming the core of its education and research activities. The hospital also incorporates the School of Dental Hygiene and Dental Therapy, the School of Dental Nursing and is dedicated to high quality training for all members of the dental team.  The department of Orthodontics has a first-class reputation for its patient care, teaching and research activities both nationally and internationally. The department provides advice and treatment, often of an advanced nature, for patients referred by general dental practitioners, specialist practitioners and other departments within the Eastman and other hospitals. The department fosters a close and integrated working relationship with the other departments, thus facilitating patient care to its optimum standards. The Orthodontic Department has close links with several hospitals including Croydon University Hospital, Kingston Hospital, Royal Surrey County Hospital, Watford General Hospital, Chichester Hospital, Basingstoke Hospital, Stoke Mandeville Hospital, Kettering Hospital and The John Radcliffe Hospital.  All aspects of Orthodontic care are provided, and the special interests of the department include management of patients with complex malocclusions, particularly those requiring multidisciplinary care. The following multidisciplinary clinics are held: Craniofacial, Hypodontia, Orthodontic-Paediatric Dentistry, Orthodontic-Periodontal, Orthodontic-Restorative and Orthognathic.  The clinical activity in the department is supported by a full complement of nurses, reception staff and secretaries. There are approximately 25,000 patient attendances annually. Regular departmental meetings are held, and the department has a focus on using audit to improve quality and patient care.  The Orthodontic Department actively collaborates with other specialties within the Eastman Dental Hospital and Institute, in particular with Prosthodontics, Oral and Maxillofacial Surgery, and Paediatric Dentistry.  The clinical departments are arranged on a Divisional structure. There are 3 divisions which are:   * Growth and Development: comprising of the Department of Orthodontics and the Department of Paediatric Dentistry * Diagnostic, surgical and medical sciences: comprising of the Departments of Oral Surgery and Oral Medicine (including special care dentistry and facial pain) * Restorative Sciences: comprising Endodontics, Periodontology, Prosthodontics and Implantology, as well as the Schools providing DCP training   The Eastman Dental Hospital and the UCL Eastman Dental Institute work closely together to enhance the experience of those working and training at the forefront of clinical research and patient care. The Eastman Dental Institute is part of UCL; it is devoted solely to postgraduate education and has a national and international reputation which comes from 50 years’ experience of specialist level training. The central focus is to provide high quality educational programmes for Specialty Trainees who enrol on our programmes from across the world.  As from early 2020, the UCL Eastman Dental Institute and teaching functions will be based in a new state-of-the-art facility in the [Rockefeller Building](http://www.ucl.ac.uk/maps/rockefeller-building), just around the corner from the new clinical hospital. This places it at the heart of the UCL campus, next door to University College London Hospital, hence facilitating collaborative working across teaching, research and patient care.  The [Eastman Clinical Investigation Centre](https://www.ucl.ac.uk/eastman/research/departments/clinical-research/eastman-clinical-investigation-centre-ecic) (ECIC) is a clinical research facility also based in the Rockefeller Building fully dedicated to clinical and translational research in the field of oral and dental diseases, with a unique track record of research grants to deliver commercial and investigator-led clinical studies. Over the last 15 years ECIC studies have attracted more than £6M in research awards and recruited more than 3000 participants. |

**Description of third training site *(if applicable)***

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**Staff involved in training:**

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| **Name** | **Job Title** | **Site** | **Role** |
| Miss M McKnight | Consultant in orthodontics | Oxford | Clinical Supervisor |
| Mrs C Campbell | Consultant in orthodontics | Oxford | Clinical Supervisor |
| Miss G Bhamrah | Consultant in orthodontics | Oxford | Clinical Supervisor |
| Mr John Ahn | Post CCST in orthodontics | Oxford | Clinical Supervisor |
| Miss H Nevard | Associate Specialist in orthodontics | OHealth | Clinical Supervisor |
|  |  |  |  |
| Mr G Kidner | Consultant in orthodontics | Bucks | Clinical supervisor |

**Indicative timetable (details are subject to change)**

**Week 1**

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|  | **Mon** | **Tue** | **Wed** | **Thu** | **Fri** |
| **AM** | Treatment clinic  SMH | Dentoalveolar clinic (wk 1)  AGH | Treatment Clinic  AGH | Admin (wks 1,3,5)  SMH | Academic release  UCL |
| **PM** | NP clinic  SMH | Admin  SMH | Treatment clinic  AGH | Treatment clinic  SMH | Academic release  UCL |

**Week 2 *(if applicable)***

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|  | **Mon** | **Tue** | **Wed** | **Thu** | **Fri** |
| **AM** | Treatment clinic  SMH | Treatment  (Wks 2-5)  SMH | Treatment Clinic  AGH | Orthognathic clinic (wk 2,4)  SMH | **Year 3 only**  Jt restorative clinic/treatment  SMH |
| **PM** | NP clinic  SMH | Admin  SMH /AGH | Treatment clinic  AGH | Treatment clinic  SMH | **Year 3 only**  NP and review clinic  SMH |

Yr 3 – Additional clinical sessions on Fridays at base hospital, including Joint ortho restorative clinics

Ad hoc Cleft and craniofacial clinic experience linked with Spires Cleft Unit and Oxford craniofacial team.

**Terms and Conditions**

**General**

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| 1. The post is covered by the Terms and Conditions of Service of Hospital Medical and Dental Staff. 2. Whole time appointment.   Any candidate who is unable, for personal reasons, to work full-time will be eligible to be considered for training flexibly in post. The Terms and Conditions of Service as amended from time to time, will apply to and govern this statement.   1. You are entitled to receive three months’ notice of termination of employment and are required also to give your employing Authority three months’ notice. 2. Accommodation   The appointment does not require you to be resident.  The successful candidate will be required to meet the criteria of the person specification.   1. The passing of a medical examination is a condition of appointment of all practitioners within the scope of the National Health Service Superannuation Scheme. 2. Carry-over of leave   On each part of a rotational appointment Registrars will be expected to take leave proportionate to time spent in that slot.   1. Protection of Children: Disclosure of Criminal Background   The person appointed to this post may have substantial access to children as defined in Joint Circular No HC (88)9, HOC8/88 and WHC(88)10. Applicants are therefore advised that shortlisted candidates will be asked to complete a form disclosing any convictions, bind-over orders or cautions.  Refusal to do so could prevent further consideration of the application. Attention is drawn to the provisions of the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 as amended by the Rehabilitation of Offenders Act 1974 (Exceptions) (Amendment) Order 1986 which allow convictions that are spent to be disclosed for this purpose by the Police and to be taken into account in deciding whether to engage an applicant.   1. Candidates are assured that the completed form will be treated with strict confidentiality and will not be disclosed to the Appointments Committee until the successful candidate has been selected. A Police check will only be requested in respect of the candidate recommended for appointment. All forms completed and returned by other candidates will be destroyed when the final selection of the candidate to be recommended for appointment has been made. |

**Study Leave**

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| * 1. The Dental Postgraduate Dean, Thames Valley & Wessex Deanery confirms that this post and Programme has the required educational and staffing approval to provide the training required for award of a CCST. The appointment will be subject to yearly ARCP assessment.   2. The training period is structured according to the guidelines issued by the SAC and accepted by the General Dental Council. Training is geared towards successful performance in the Specialty Royal College Orthodontics exam and award of MOrth.   3. There is a dedicated Virtual Learning Environment, hosted by the British Orthodontic Society, to aid the learning and development of trainees.   4. Study and examination leave allowance are as stated in the Terms and Conditions of Service. Facilities for research are available for approved projects and research is actively supported.   5. The Specialty Trainee is encouraged and assisted to attend appropriate courses in clinical, teaching and managerial skills. There will be the usual provision for study leave through Thames Valley and Wessex HEE.   6. The Specialty Trainee is expected to undertake research leading to the award of a MClinDent from the University of London. |

**Annual Leave**

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| The post is covered by the Terms and Conditions of Service of Hospital Medical and Dental Staff and depends on previous length of NHS experience in accordance with Terms and Conditions of employment.  A minimum of 6 weeks notice is required for all Leave (Annual, Study or Professional leave) |

**Other information**

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| For more information about the post please contact  Ms Helen Travess. Joint SDU lead, Consultant in Orthodontics, Educational Supervisor.  01296 315692  01494 734296  Mr Giles Kidner, Mr Aneel Jaisinghani. Consultant’s in Orthodontics  01296 315692  01494 734296 |