**QCF Level Descriptors.**

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| **Level** | **Summary** | **Knowledge and understanding.** | **Application and Action** | **Autonomy and accountability** |
| **Entry Level** | Entry 1 recognises progress along a continuum that ranges from the most elementary of achievements to beginning to  make use of skills, knowledge or understanding that relate to the immediate environment. | | | |
|  | Achievement at Entry 2  reflects the ability to make  use of skills, knowledge and  understanding to carry out  simple, familiar tasks and  activities with guidance. | Use knowledge or  understanding to carry out  simple, familiar activities  Know the steps needed to  complete simple activities | Carry out simple, familiar  tasks and activities  Follow instructions or use  rehearsed steps to complete  tasks and activities | With appropriate guidance  begin to take some  responsibility for the  outcomes of simple activities  Actively participate in simple  and familiar activities |
|  | Achievement at Entry 3  reflects the ability to make  use of skills, knowledge and  understanding to carry out  structured tasks and activities  in familiar contexts, with  appropriate guidance where  needed. | Use knowledge or  understanding to carry out  structured tasks and activities  in familiar contexts  Know and understand the  steps needed to complete  structured tasks and activities  in familiar contexts | Carry out structured tasks and  activities in familiar contexts  Be aware of the  consequences of actions for  self and others | With appropriate guidance  take responsibility for the  outcomes of structured  activities  Actively participate in  activities in familiar contexts |
| **Level 1** | Achievement at level 1  reflects the ability to use  relevant knowledge, skills and  procedures to complete  routine tasks. It includes  responsibility for completing  tasks and procedures subject  to direction or guidance. | Use knowledge of facts,  procedures and ideas to  complete well-defined,  routine tasks  Be aware of information  relevant to the area of study  or work | Complete well-defined  routine tasks  Use relevant skills and  procedures  Select and use relevant  information  Identify whether actions have  been effective | Take responsibility for  completing tasks and  procedures subject to  direction or guidance as  needed |
| **Level 2** | Achievement at level 2 reflects  the ability to select and use  relevant knowledge, ideas, skills  and procedures to complete  well-defined tasks and address  straightforward problems. It  includes taking responsibility for  completing tasks and  procedures and exercising  autonomy and judgement  subject to overall direction or  guidance. | Use understanding of facts,  procedures and ideas to  complete well-defined tasks and  address straightforward  problems  Interpret relevant information  and ideas  Be aware of the types of  information that are relevant to  the area of study or work | Complete well-defined,  generally routine tasks and  address straightforward  problems  Select and use relevant skills  and procedures  Identify, gather and use relevant  information to inform actions  Identify how effective actions  have been | Take responsibility for  completing tasks and  procedures  Exercise autonomy and  judgement subject to overall  direction or guidance |
| **Level 3** | Achievement at level 3 reflects  the ability to identify and use  relevant understanding,  methods and skills to complete  tasks and address problems  that, while well defined, have a  measure of complexity. It  includes taking responsibility for  initiating and completing tasks  and procedures as well as  exercising autonomy and  judgement within limited  parameters. It also reflects  awareness of different  perspectives or approaches  within an area of study or work. | Use factual, procedural and  theoretical understanding to  complete tasks and address  problems that, while well  defined, may be complex and  non-routine  Interpret and evaluate relevant  information and ideas  Be aware of the nature of the  area of study or work | Have awareness of different  perspectives or approaches  within the area of study or work  Address problems that, while  well defined, may be complex  and non-routine  Identify, select and use  appropriate skills, methods and  procedures  Use appropriate investigation to  inform actions  Review how effective methods  and actions have been | Take responsibility for initiating  and completing tasks and  procedures, including, where  relevant, responsibility for  supervising or guiding others  Exercise autonomy and  judgement within limited  parameters |
| **Level 4** | Achievement at level 4 reflects  the ability to identify and use  relevant understanding,  methods and skills to address  problems that are well defined  but complex and non-routine. It  includes taking responsibility for  overall courses of action as well  as exercising autonomy and  judgement within fairly broad  parameters. It also reflects  understanding of different  perspectives or approaches  within an area of study or work. | Use practical, theoretical or  technical understanding to  address problems that are well  defined but complex and nonroutine  Analyse, interpret and evaluate  relevant information and ideas  Be aware of the nature and  approximate scope of the area  of study or work  Have an informed awareness of  different perspectives or  approaches within the area of  study or work | Address problems that are  complex and non-routine while  normally fairly well defined  Identify, adapt and use  appropriate methods and skills  Initiate and use appropriate  investigation to inform actions  Review the effectiveness and  appropriateness of methods,  actions and results | Take responsibility for courses  of action, including, where  relevant, responsibility for the  work of others  Exercise autonomy and  judgement within broad but  generally well-defined  parameters |