**QCF Level Descriptors.**

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| **Level** | **Summary** | **Knowledge and understanding.**  | **Application and Action** | **Autonomy and accountability**  |
| **Entry Level** | Entry 1 recognises progress along a continuum that ranges from the most elementary of achievements to beginning tomake use of skills, knowledge or understanding that relate to the immediate environment. |
|  | Achievement at Entry 2reflects the ability to makeuse of skills, knowledge andunderstanding to carry outsimple, familiar tasks andactivities with guidance. | Use knowledge orunderstanding to carry outsimple, familiar activitiesKnow the steps needed tocomplete simple activities | Carry out simple, familiartasks and activitiesFollow instructions or userehearsed steps to completetasks and activities | With appropriate guidancebegin to take someresponsibility for theoutcomes of simple activitiesActively participate in simpleand familiar activities |
|  | Achievement at Entry 3reflects the ability to makeuse of skills, knowledge andunderstanding to carry outstructured tasks and activitiesin familiar contexts, withappropriate guidance whereneeded. | Use knowledge orunderstanding to carry outstructured tasks and activitiesin familiar contextsKnow and understand thesteps needed to completestructured tasks and activitiesin familiar contexts | Carry out structured tasks andactivities in familiar contextsBe aware of theconsequences of actions forself and others | With appropriate guidancetake responsibility for theoutcomes of structuredactivitiesActively participate inactivities in familiar contexts |
| **Level 1** | Achievement at level 1reflects the ability to userelevant knowledge, skills andprocedures to completeroutine tasks. It includesresponsibility for completingtasks and procedures subjectto direction or guidance. | Use knowledge of facts,procedures and ideas tocomplete well-defined,routine tasksBe aware of informationrelevant to the area of studyor work | Complete well-definedroutine tasksUse relevant skills andproceduresSelect and use relevantinformationIdentify whether actions havebeen effective | Take responsibility forcompleting tasks andprocedures subject todirection or guidance asneeded |
| **Level 2** | Achievement at level 2 reflectsthe ability to select and userelevant knowledge, ideas, skillsand procedures to completewell-defined tasks and addressstraightforward problems. Itincludes taking responsibility forcompleting tasks andprocedures and exercisingautonomy and judgementsubject to overall direction orguidance. | Use understanding of facts,procedures and ideas tocomplete well-defined tasks andaddress straightforwardproblemsInterpret relevant informationand ideasBe aware of the types ofinformation that are relevant tothe area of study or work | Complete well-defined,generally routine tasks andaddress straightforwardproblemsSelect and use relevant skillsand proceduresIdentify, gather and use relevantinformation to inform actionsIdentify how effective actionshave been | Take responsibility forcompleting tasks andproceduresExercise autonomy andjudgement subject to overalldirection or guidance |
| **Level 3** | Achievement at level 3 reflectsthe ability to identify and userelevant understanding,methods and skills to completetasks and address problemsthat, while well defined, have ameasure of complexity. Itincludes taking responsibility forinitiating and completing tasksand procedures as well asexercising autonomy andjudgement within limitedparameters. It also reflectsawareness of differentperspectives or approacheswithin an area of study or work. | Use factual, procedural andtheoretical understanding tocomplete tasks and addressproblems that, while welldefined, may be complex andnon-routineInterpret and evaluate relevantinformation and ideasBe aware of the nature of thearea of study or work | Have awareness of differentperspectives or approacheswithin the area of study or workAddress problems that, whilewell defined, may be complexand non-routineIdentify, select and useappropriate skills, methods andproceduresUse appropriate investigation toinform actionsReview how effective methodsand actions have been | Take responsibility for initiatingand completing tasks andprocedures, including, whererelevant, responsibility forsupervising or guiding othersExercise autonomy andjudgement within limitedparameters |
| **Level 4** | Achievement at level 4 reflectsthe ability to identify and userelevant understanding,methods and skills to addressproblems that are well definedbut complex and non-routine. Itincludes taking responsibility foroverall courses of action as wellas exercising autonomy andjudgement within fairly broadparameters. It also reflectsunderstanding of differentperspectives or approacheswithin an area of study or work. | Use practical, theoretical ortechnical understanding toaddress problems that are welldefined but complex and nonroutineAnalyse, interpret and evaluaterelevant information and ideasBe aware of the nature andapproximate scope of the areaof study or workHave an informed awareness ofdifferent perspectives orapproaches within the area ofstudy or work | Address problems that arecomplex and non-routine whilenormally fairly well definedIdentify, adapt and useappropriate methods and skillsInitiate and use appropriateinvestigation to inform actionsReview the effectiveness andappropriateness of methods,actions and results | Take responsibility for coursesof action, including, whererelevant, responsibility for thework of othersExercise autonomy andjudgement within broad butgenerally well-definedparameters |