













Contents

Introduction	3
Background	3
Role of education	3
Supporting organisations	5
Stroke Prevention	7
Stroke recognition and management	11
Stroke Neuroradiology	18
Stroke Rehabilitation	21
Life After Stroke	30
Palliative Care	36
Clinical leadership learning support	42
Management learning support	53

Introduction

The need to ensure a skilled multi-disciplinary workforce delivering effective stroke care has never been more important (<u>Leira et al. 2020</u> and <u>Ford et al. 2020</u>). <u>The National Stroke Strategy (2007)</u> aimed to grow a workforce that enables all people with stroke, and at risk of stroke, to receive care from staff with the appropriate level of knowledge, skills and experience.

More recently, the <u>NHS Long Term Plan</u> set outs the ambitions for the NHS over the next 10 years, identifying <u>stroke as a clinical priority</u>. It outlines how improvements along the full pathway from symptom onset to ongoing care, including prevention, treatment and rehabilitation, would result in the NHS having the best performance in Europe for people with stroke.

Health Education England has a <u>role</u> in supporting training and modernising the stroke workforce to help develop cross-specialty and cross-profession accreditation of capabilities; aligned to deliver excellent care to patients based on the latest and best evidence.

Background

A <u>stroke</u> is a life-threatening medical condition that occurs where there is a disruption of blood supply to the brain, either a blockage or a bleed. The damage this causes can affect the way your body works resulting in for example arm and/or leg weakness, communication difficulties etc. The effects of a stroke depend upon which part of the brain is affected.

Stroke is the leading cause of adult disability and the fourth largest cause of death in the UK. Around 85,000 people a year are admitted to hospital with a stroke, and there are over 1 million stroke survivors in England, more than half of whom have a disability resulting from their stroke.

It is estimated that 70% of strokes could be prevented by the detection and effective management of <a href="https://hypertension.gov/hyperten

Role of education

Stroke care is one of the best examples of multidisciplinary working across a number of professions. Great strides have been made in supporting the workforce through the Stroke-Specific Education Framework (SSEF), which covers the whole of the stroke care pathway and resources developed by the Stroke Association. The SSEF details what knowledge and skills are needed by staff working on the stroke pathway, in order to care for their patients appropriately and compassionately. This ensures continual professional development (CPD) for staff working in stroke care to foster the promotion of better patient care.

However, in light of recent events, the need for embedding virtual education into stroke services has been highlighted and the delivery of education using digital and virtual solutions enable staff to maximise time-saving opportunities (<u>Ford et al. 2020</u>).

The importance of looking at ways to both cross skill and up skill the available workforce is critical, particularly where there have been highlighted deficiencies in training (Natarajan et al. 2019). This includes the entire workforce, from staff in the emergency departments through to the community and voluntary sector.

The aim of this guide is to provide learners with a comprehensive list of available resources that can be used simultaneously with the SSEF to support workforce upskilling, training and development.

A digital version of this guide will be made available on <u>e-learning for healthcare</u> and any comments and feedback can be sent to <u>enquiries@e-lfh.org.uk.</u>

Supporting organisations

British and Irish Orthoptic Society

British Association of Stroke Physicians

British Dietetic Association

Chartered Society of Physiotherapy

College of Paramedics

Intensive Care Society

Intercollegiate Stroke Working Party

LonDEC, Faculty of Dentistry, Oral & Craniofacial Sciences

National Pharmacy Association

National Stroke Nursing Forum

NHS England and NHS Improvement

Royal College of Anaesthetists

Royal College of Emergency Medicine

Royal College of Occupational Therapists

Royal College of Physicians

Royal College of Radiologists

Royal College of Speech & Language Therapists

Royal Pharmaceutical Society

Skills for Health

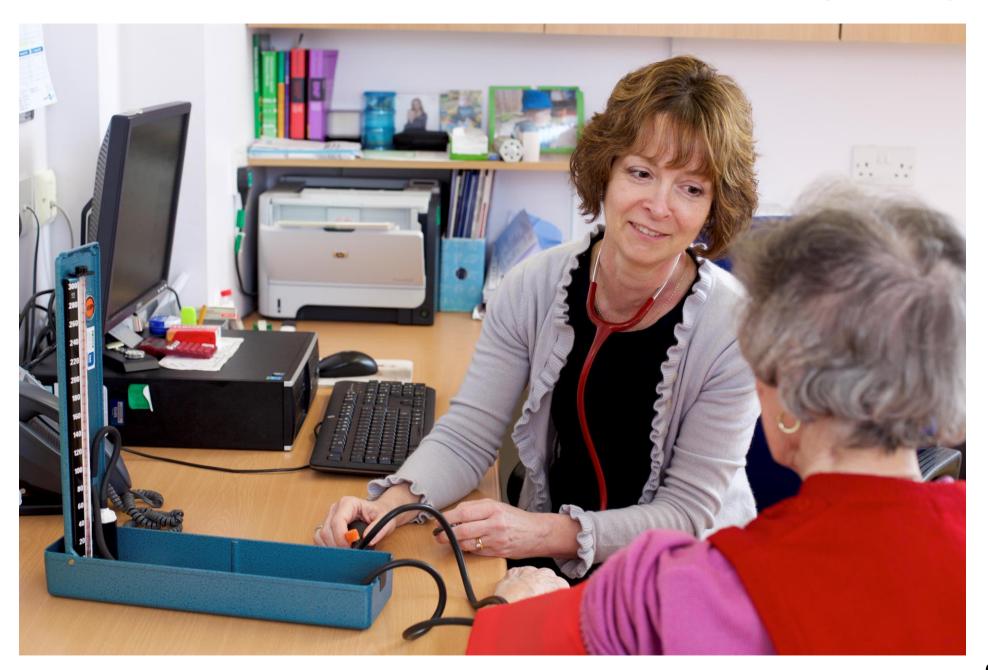
Society of Vascular Nurses

Stroke Association

United Kingdom Clinical Pharmacy Association

Collaborating organisations

Greater Manchester Integrated Stroke Delivery Network Lancashire Teaching Hospitals NHS Foundation Trust King's College London North Bristol NHS Trust Stroke-Specific Education Framework (SSEF) University Hospitals Dorset NHS Foundation Trust University of Central Lancashire (UCLan) University of West of England



Stroke Prevention

e-Learning for Healthcare (eLfH) and HEE

Session	Description	Learning Outcomes
All Our Health	Public Health England's All Our Health framework is a call to action to all health and care professionals to embed prevention within their day to day practice. Through educational materials, tools and resources, All Our Health helps professionals make an even greater impact in preventing illness, protecting health and promoting wellbeing.	The framework aims to: - Care for individuals and local communities as well as larger populations. - Support all ages of the life course with the aim of improving health and reducing health inequalities. - Simply present evidence and guidance and show the impact health and care professionals can make on key public health topics.
NHS Health Check	NHS Health Check is a web-based learning resource for staff involved in the delivery of the NHS Health Check, which is a core part of the national programme for prevention.	Consists of several sessions covering: - The Health Check Process - Skills - Point of Care Cholesterol Testing - Height, Weight and Waist - History Taking - Pulse Rate, Rhythm and Blood Pressure - Identify Willingness to Change - Alcohol - Nutrition - Physical Activity
Hypertension	Incorporates up to date guidelines and evidence-based aims specifically addressing the needs for front-line primary care colleagues in the diagnosis and management of hypertension and cardiovascular disease (CVD) risk, including familial, hypercholesterolaemia, atrial fibrillation (AF), dyslipidaemia and	 - Understand of National Institution of Care Excellence (NICE) guidance on establishing a diagnosis of hypertension. - Recognise blood pressure targets depending on comorbidity. - Understand the Hypertension Treatment algorithms and be able to follow accordingly.

Session	Description	Learning Outcomes
	other cardiovascular disease related conditions.	 Be able to assess cardiovascular risk and target organ damage. Introducing Joint British Societies recommendations on the prevention of Cardiovascular Disease and British Heart Foundation's "heart age". Be able to recognise electrocardiogram (ECG) changes in people with hypertension. Be able to identify secondary hypertension.
		- Be able to assess your level of knowledge via a short informal question and answer session after the training has been delivered.
Alcohol and Tobacco Brief Interventions	This programme has been designed to explain why it is our responsibility as health professionals to provide brief interventions to identify and influence smoking and alcohol use in hospital patients.	Consists of four learning sessions: 1. Introduction to treating and preventing ill health by risky behaviours – tobacco and alcohol. 2. Very Brief Advice on Smoking: ASK, ADVISE, ACT Alcohol Brief Advice: IDENTIFY and ADVISE or REFER. 3. Bringing it together: patients with multiple risk factors. 4. Final assessment: treating and preventing ill health by risky behaviours – tobacco and alcohol.
Identification of Atrial Fibrillation	This session will explore the use of ambulatory ECG monitoring in patients with transient ischaemic attack (TIA)/stroke to identify atrial fibrillation.	 Describe the clinical and radiological patterns of TIA/stroke that suggest a cardioembolic event. Recognise the criteria for diagnosing paroxysmal atrial fibrillation (PAF) on ambulatory ECG monitoring. Identify risk factors that suggest a patient is more likely to have AF/PAF. Discuss the optimal duration of ambulatory ECG monitoring in different stroke sub-types. Evaluate your overall strategy for diagnosing PAF in the TIA Clinic.
Stroke prevention in AF	This course is designed for non-specialist clinicians who look after patients with atrial fibrillation.	 Understand the prevalence of AF. Understand the relationship between AF and stroke. Basic knowledge of the coagulation pathway. Understand the evidence behind anticoagulation decision making.

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Session	Description	Learning Outcomes
Reducing the risk of stroke	On completion of this module you will be expected to have a critical understanding of the relevance and importance of secondary prevention in stroke patients.	 Recognition of important underlying causes of stroke e.g. ischaemic due to cardiac embolism. Knowledge about risks of stroke after TIA and stroke and how one might present this to a patient e.g. relative risk, absolute risk. Understanding of the change of risk over time and the importance of this for starting treatments as early as possible. Understanding the indications for, and the effects of medications and surgical interventions in relation to secondary stroke prevention. Understanding the problem of poor adherence to medications. Advice on lifestyle modification and how best to influence / support lifestyle behaviour.

Other resources

- e-Learning for Healthcare (eLfH) Population Wellbeing Portal (PWP)
- Stroke Association: Stroke prevention; High risk of strokes; Films; Atrial fibrillation and stroke the professional perspective film
- NHS RightCare Pathway: Stroke
- NHS RightCare Atrial Fibrillation High Impact Intervention Tool
- NHS RightCare Cardiovascular disease prevention pathway
- NICE: CVD prevention: NHS Health Checks

Return to top



Stroke recognition and management

e-Learning for Healthcare (eLfH) and HEE

Session	Description	Learning Outcomes
Definition of Stroke	This session defines and describes stroke using current guidelines. It also makes the distinction between stroke, transient ischaemic attack (TIA) and brain attack.	- Recall the definition of stroke.
Transient Ischaemic Attacks Transient Ischaemic Attacks: MCQs Part I	Approximately 20,000 transient ischaemic attacks (TIA) occur each year in England. Making the diagnosis of TIA is important because the patient is at high risk of suffering a disabling stroke. The sessions	 Describe the epidemiology of TIA. Outline an appropriate strategy of investigation. List and differentiate possible mimics of TIA. Stratify the risk of stroke in TIA patients. Explain the treatment options with respect to stroke risk.
Transient Ischaemic Attacks: MCQs Part II	will present you with a series of multiple- choice questions, many of which are based on patient scenarios.	
CVA in the ED	Stroke is the third most common cause of death in the UK, and the largest cause of adult physical disability. A suspected stroke should be treated as a medical emergency.	 Outline the epidemiology and pathophysiology of stroke. Explain the link between the physical presentation of stroke patients and the vascular territory affected. List examples of relevant assessment and scoring tools for stroke. Describe the appropriate investigation of acute stroke. List the therapeutic options in the treatment of acute stroke. Explain the balance of risk and benefit of thrombolytic therapy for stroke.
Acute Stroke Management	Podcast talking about what acute stroke is and how it presents, exploring the ways in which stroke may and may not present and what initial steps can be taken by the first members of the team to improve the early management.	 To describe the features of an acute stroke. To have knowledge of conditions that mimic stroke. To be able to describe the potential treatment options for an acute stroke. To know what to do if you suspect a stroke.

Session	Description	Learning Outcomes
		- To understand the role of the MDT in the acute phase of
		stroke care.
		- To recognise that stroke is potentially preventable and
		treatable.
		- To understand that an acute stroke is a medical
		emergency.
TIA clinics:	This course consists of a series of patient	- Identify some examples of conditions encountered by TIA
TIA Clinic 1	scenarios, with four cases presented in	clinicians.
TIA Clinic 2	each. Each case presents the learner with	- Recognise the clinical features associated with such
TIA Clinic 3	a patient history and then gives the	conditions.
TIA Clinic 4	opportunity to discuss examinations,	- Describe how best to manage patients with such
TIA Clinic 5	diagnoses and next steps. The patient	conditions.
TIA Clinic 6	scenarios can be completed prior to or	
TIA Clinic 7	after completing the core knowledge	
TIA Clinic 8	sessions.	
TIA Clinic 9 TIA Clinic 10		
Migraine as a TIA Mimic	This session will explore the pathogenesis	- Describe how cortical spreading depression is
Wilgraine as a TIA Willing	of migraine with aura, the visual, sensory	propagated across the cerebral cortex.
	and motor symptoms that may present and	- Discuss the varied presentations of visual/motor and
	how to differentiate migraine with aura from	sensory aura in relation to cerebral anatomy.
	TIA.	- Explain how a thorough history can help to differentiate
		aura from TIA.
Identification of Atrial Fibrillation	This session will explore the use of	- Describe the clinical and radiological patterns of
	ambulatory ECG monitoring in patients	TIA/stroke that suggest a cardioembolic event.
	with TIA/stroke to identify atrial fibrillation.	- Recognise the criteria for diagnosing paroxysmal atrial
		fibrillation (PAF) on ambulatory ECG monitoring.
		- Identify risk factors that suggest a patient is more likely to
		have AF/PAF.
		- Discuss the optimal duration of ambulatory ECG
		monitoring in different stroke sub-types.
		- Evaluate your overall strategy for diagnosing PAF in the
		TIA Clinic.

Session	Description	Learning Outcomes
Anticoagulation for TIA Patients	This session describes the indications for anticoagulation with TIA patients and	- Describe the indications for anticoagulation in a TIA patient.
	explores the risks and benefits. Later	- Estimate the risks and benefits of anticoagulation.
	sections will describe the effects of certain	- Describe the mechanism of action and factors affecting
	anticoagulants and offer guidance on how	the efficacy of warfarin and non-vitamin K antagonists.
	to manage problems during treatment.	- Form a plan for rapid anticoagulation tailored to a TIA
		patient.
Partial Seizures	This session focuses on how to accurately diagnose and differentiate partial seizures	- Describe typical presentations of partial seizures in TIA Clinic or Medical Admissions.
	from transient ischaemic attack (TIA) and	- Discuss appropriate investigation and treatment options.
	discusses appropriate investigations and	- Identify different causes of partial seizures.
	management strategies.	- List different therapeutic approaches.
Functional Disorders in the	Functional disorders are a common cause	- Describe specific methods used to positively identify
Stroke Service	of stroke-like symptoms. This session goes	functional weakness and functional movement disorder.
	through the assessment and management	- Identify the issues of misdiagnosis and feigning.
	of the patient with functional disorder	- Recall the best ways to communicate the diagnosis.
	presenting in a stroke-like way.	
The Role of Carotid Duplex	This session considers the role of carotid	- Describe relevant vascular anatomy of the neck.
<u>Ultrasonography in TIA</u>	duplex ultrasonography (CDUS) in TIA and	- List the different modalities available to image the carotid
	stroke to facilitate an understanding of the	arteries.
	technical principles of CDUS, the description of plaques and the grading of	- Describe the principles behind carotid duplex ultrasonography.
	stenoses.	- Describe the criteria used to grade carotid artery stenosis.
		- Identify normal and abnormal imaging.
Brain Imaging in TIA and Stroke	This session explores the role of brain	- Describe the indications for brain imaging in patients
	imaging in patients with TIA and describes	presenting with TIA.
	how imaging modalities can be used to	- Explain how brain imaging can be used to inform TIA
	inform management and improve	management and improve patient outcomes.
	outcomes.	- Identify some examples of common changes found on
		brain imaging in patients with TIA.
Principles of MRI of the Brain	Magnetic resonance imaging (MRI) is	- Express a basic understanding of the physics of MRI
and Spine	rarely used in most emergency	scanning and how this can be applied to the interpretation
	departments. However, the properties of	of images.

Session	Description	Learning Outcomes
	such images can provide emergency	- Explain the role and value of contrast media in MRI
	physicians with critical information to	scanning.
	support the optimal clinical care of many	- Compare and contrast the applicability of MRI scanning
	neurological disorders. Clinicians must	with other imaging systems.
	appreciate the risks associated with this	- Identify key anatomical and pathological features on an
	technology to ensure that outcomes are	MRI brain or spine scan.
	not adversely affected.	- Demonstrate an understanding of the indications for MRI
		scanning of the brain and spine within the emergency
		medicine setting.
		- Apply clinical risk principles to the use of MRI in
		emergency medicine practice.
Peripheral Vascular Disease:	In this session the presentation,	- Recognise the clinical syndrome of carotid territory
Transient Ischaemic Attacks	investigation and management of carotid	ischaemia.
and Strokes	atherosclerosis are discussed.	- Identify modifiable risk factors for carotid atherosclerosis
		and their treatment.
		- Understand how carotid stenosis is measured.
		- Recognise which patients benefit from revascularisation.
		- Appreciate the anatomy, technique and complications of
		carotid endarterectomy.
Stroke Differential Diagnosis in	This session covers potential causes of	- Describe the differential diagnosis of a stroke syndrome
Younger Patients	'stroke mimics' seen more commonly in	in a younger patient.
	younger patients.	
Stroke: Where is the Lesion?	This session presents principles of arterial	- Localise the arterial territory involved, once the clinical
	anatomy based on clinical presentation of	diagnosis of stroke is established.
	stroke.	
Thrombolysis and	This session covers the use of	- Explain the principles of local and systemic thrombolysis.
<u>Thrombectomy</u>	thrombolysis and thrombectomy in the	- Describe the potential uses of these techniques in
	peripheral circulation to clear occlusions.	peripheral arteries and bypass grafts, haemodialysis
		fistulas and venous disease.
		- Describe the contraindications for thrombolysis.
		- List alternative or adjunctive techniques that can be used.
Multi-Disciplinary Discharge	This session focuses on the role of the	- Recognise the roles of each member of the
Planning	Multidisciplinary team in organising a	Multidisciplinary team.

Session	Description	Learning Outcomes
	patient's safe discharge from hospital. It describes the role of each member of the team and how they work together to ensure the patient is discharged in a safe and timely manner, so as to reduce readmission rates, improve effective use of hospital beds and improve the overall patient experience of being in hospital. Includes a patient case with an ischaemic stroke.	 Describe and analyse the importance of Multidisciplinary team working to develop a discharge care plan. Identify discharges which are simple or complex and predict the level of input required. Employ nurse-led discharge. Employ supporting services to aid discharge. Identify the need for rehabilitation, where appropriate.
Living With Stroke	This session aims to develop your understanding of the long-term effects of stroke and how this impacts on paramedic practice.	 Describe the impact of previous strokes and associated disabilities. Explain how stroke links with multi-morbidities. Explain the implications and considerations for people living with stroke on paramedic practice.

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Session	Description	Learning Outcomes
Thrombolysis: Introduction and	This module aims to provide an overview	- The purpose, evidence-base, benefits and risks of
<u>overview</u>	of thrombolysis following stroke and to	thrombolysis treatment following stroke.
	'demystify' thrombolysis treatment to	- The importance of 'Time is Brain' in relation to
	improve understanding.	thrombolysis treatment, and why stroke should be treated
		as a medical emergency.
	The content comprises three patient	- The criteria for use and the potential contra-indications of
	scenarios; within the scenarios the patient	thrombolysis treatment following stroke.
	may or may not turn out to be suitable for	- Providing information and support to the patient and their
	thrombolysis treatment. Only 10-15% of	family about thrombolysis treatment.
	patients following stroke are suitable for	- The properties, actions, dosages, administration and
	thrombolysis treatment. The immediate	side-effects of thrombolysis treatment.

Session	Description	Learning Outcomes
	care following thrombolysis treatment is then considered.	 Nursing observation, monitoring, care and interpretation of the patient's condition before, during and after thrombolysis treatment, responding appropriately to changes or deterioration. Causes, manifestations and management of adverse reactions following thrombolysis treatment.
Physiological monitoring following stroke	On completion of this module you should have a critical understanding of the relevance and importance of monitoring in acute stroke patients, understanding the relevance and the implications of investigation and management of individual patients.	 The important physiological parameters that you can monitor. Alternative methods of monitoring each parameter, including the common pitfalls which need to be avoided. Acceptable ranges of values for each parameter and the most important common causes of deviation from normal values. Possible effects on patient outcomes of uncorrected abnormal parameters. Appropriate responses and actions you should make to abnormal readings. The benefits that your prompt interventions have on patient outcomes. To adapt your monitoring of different physiological parameters as the patient's condition changes.
Thrombolysis Masterclass: Making the decision to treat	This Masterclass is aimed at senior staff who are involved in making the decision to treat with thrombolysis. The module consists of a series of virtual patient scenarios which focus on patient history, examination and imaging. The learner is asked to decide what treatment options they would choose and have the opportunity to compare their treatment decisions with selected experts and other learners who have completed the cases.	 Explore the factors which influence the decision to treat or not. To share experience in selecting patients for thrombolysis. To calibrate your decision making against others.

Other resources

- Fundamentals of Acute Care and Treatment in Stroke (FACTS) Online Educational Resource
- <u>London Stroke Clinical Network</u>: Includes <u>London Stroke Nurse Competency Workbook</u> and Nursing Competency Workbook Learning Resources that aid learning and enable nurses complete their competency training.
- NETSMART: Neurovascular Education and Training in Stroke Management and Acute Reperfusion Therapies
- NHS Improvement: Implementing best practice in acute care: case studies from the Stroke Improvement Programme projects
- NHS RightCare Pathway: Stroke
- e-Learning for Healthcare (eLfH) deterioration resources
- PHE Public Health Profiles:Stroke
- PHE Campaigns Act FAST Stroke
- Stroke Association Resources
- National Stroke Nursing Forum

Return to top

Stroke Neuroradiology

e-Learning for Healthcare (eLfH) and HEE

Session	Description	Learning Outcomes
Neurovascular Ultrasound	This session explains how to carry out	- Explain how to do a standard carotid and vertebral
	neurovascular (carotid and vertebral)	ultrasound examination.
	ultrasound, including normal features to look	- Explain some useful tips, pitfalls and how to avoid
	for and a few tricks for identifying arteries.	mistakes.
		- Describe the principle of transcranial Doppler ultrasound.
Basic Stroke	This session describes the clinical features of	- Differentiate between stroke and conditions mimicking
	stroke and how and when imaging is used.	stroke.
	The different appearances over time on both	- Differentiate basic ischaemic from haemorrhagic stroke.
	computed tomography (CT) and magnetic	- Describe early infarct signs on CT.
	resonance imaging (MRI) are covered, along	- Describe how to manage patients who don't present to
	with important very early signs of infarction on	hospital until many days or weeks after the stroke,
	CT. The differential diagnosis of patients	especially the milder strokes.
	presenting with stroke-like symptoms is also	- Decide when to consider using MRI instead of CT.
	considered.	- Refer to the current clinical guidelines.
Unusual Causes of Stroke	In this session, you will learn about unusual	- Describe and identify the features of dissection.
	causes of stroke, such as arterial dissection,	- Recognise unusual causes of haemorrhage, e.g., amyloid
	amyloid angiopathy, vasculitis, and genetic	angiopathy.
	conditions such as cerebral autosomal	- Describe and identify the features of vasculitis.
	dominant arteriopathy with subcortical infarcts	- Recognise unusual causes of cerebral small vessel
	and leukoencephalopathy (CADASIL).	disease, e.g., CADASIL.
Stroke Mimics	This session addresses conditions that may	- Recognise radiological mimics of stroke.
	mimic the clinical presentation of stroke. This	- Describe what to do about common radiological mimics.
	is more common than you might think with	
	even experienced clinicians frequently caught	
	out. The different 'stroke mimics' will be	
	explored by a series of cases and questions.	
Primary Intracerebral	This session deals with the contribution of	- Describe the incidence of ICH in patients over the age of
Haemorrhage (ICH)	primary intracerebral haemorrhage (ICH) to	50 years who have presented with a stroke.

Session	Description	Learning Outcomes
	stroke and discusses the primary sites and	- List the common primary sites of ICH.
	the known causes. The session will	- List the common causes of ICH.
	distinguish ICH arising from underlying conditions. Brainstem haemorrhage	- List the underlying conditions that may be present in a patient who has been shown to have ICH.
	secondary to transtentorial herniation will be	- Describe the appearance of ICH in different locations.
	discussed as well as the use of various	- Identify features in an infarct that are associated with
	imaging modalities to elucidate a complete	haemorrhage.
	diagnosis.	- Prescribe a sequence of radiological investigations to
		identify the cause of ICH.
		- Study the other sessions on stroke, trauma and tumour in
		Module 6b Neuroradiology.
Secondary Stroke Prevention	This session details the use of imaging for	- Explain the use of imaging for secondary stroke
	secondary stroke prevention, in particular the	prevention.
	role of carotid imaging prior to carotid	- Describe the role of carotid imaging prior to carotid
	endarterectomy.	endarterectomy.
White Matter Abnormalities in	This session details the range of imaging	- Describe the prevalence and range of severity of WM
Older People	appearances and associated anatomical,	abnormalities in older people.
	clinical and pathological features of brain	- Distinguish between periventricular and deep WM
	white matter (WM) abnormalities in older	abnormalities.
	people. These are contrasted with other	- Explain the risk factors for and the clinical correlates of
	causes for WM abnormalities on imaging.	WM abnormalities.
		- Distinguish these from other common diseases affecting
Conoral Approach to CTA	This asseign describes computed tomography	WM such as multiple sclerosis (MS).
General Approach to CTA	This session describes computed tomography	- Describe how a CT angiogram is acquired.
	(CT) angiography (CTA) of the intracranial	- List the appropriate CT angiogram technique for different clinical indications.
	and extracranial neck vessels technique. The	
	various clinical indications for CT angiography are then considered, along with means of	 Distinguish the advantages and disadvantages of different image reconstruction techniques.
	image interpretation and findings in common	- Recognise the typical CT angiographic appearances of
	pathologies.	common pathologies encountered in routine practice.
	patriologies.	common pathologies encountered in routine practice.

Return to top



Stroke Rehabilitation

e-Learning for Healthcare (eLfH) and HEE

Session	Description	Learning Outcomes
Multi-Disciplinary Discharge	This session focuses on the role of the	- Recognise the roles of each member of the
Planning	Multidisciplinary team in organising a	Multidisciplinary team.
	patient's safe discharge from hospital. It	- Describe and analyse the importance of Multidisciplinary
	describes the role of each member of the	team working to develop a discharge care plan.
	team and how they work together to	- Identify discharges which are simple or complex and
	ensure the patient is discharged in a safe	predict the level of input required.
	and timely manner, so as to reduce	- Employ nurse-led discharge.
	readmission rates, improve effective use of	- Employ supporting services to aid discharge.
	hospital beds and improve the overall	- Identify the need for rehabilitation, where appropriate.
	patient experience of being in hospital.	
	Includes a patient case with an ischaemic	
	stroke.	
Primary, Secondary Care	The session outlines the process of referral	- Recognise the importance of the primary/secondary care
Interface	between primary and secondary care. It	interface.
	looks at the reasons for referral to	- List the reasons for referral to secondary care.
	secondary care and the considerations to	- Write a structured referral.
	make when requesting specialist advice.	- Identify guidelines which optimise referral to secondary
	This is followed by a discussion of the	Care.
	importance of good communication and ways in which the interface between	- Describe strategies in development for improving the interface between primary and secondary care.
	primary and secondary care may continue	interface between primary and secondary care.
	to be improved. You will learn about the	
	different sources of information to guide	
	the referral process and how to effectively	
	write a secondary care referral.	
Effective Referrals to Other	This session covers what to think about	- Identify and discuss factors involved in making the
Clinical Teams	before referring to other clinical teams and	decision to refer a patient.
	how to make effective referrals.	- Identify and describe important issues in the referral
		process such as mode of referral, destination and timing.

Session	Description	Learning Outcomes
Impact of Short-term and Long- Term Physical Problems on Daily Living	This session is based on a case history examining the patient journey from admission to discharge. It includes past medical history, the process of history taking, including social history and activities of daily living (ADLs), prescribing	 Gather appropriate information and identify the most important points to include in your referral. Write a succinct and effective referral letter. Make a concise verbal referral. Analyse and discuss post-referral communication between clinical teams and the importance of timely discharge summaries. Identify and explain how physical problems impact on daily living. Identify barriers to rehabilitation and explain how chronic disease may affect rehabilitation potential.
Assessment of Ability to Self-Care after Discharge	medication and treatment and recovery. This session examines the process of assessing a patient's ability to look after themselves following discharge from hospital. It gives learners the opportunity to identify and analyse the different factors that contribute to the process and the ways that self-care can be assessed.	 Identify the environmental factors influencing a patient's ability to self-care. Identify the medical factors contributing to a patient's ability to self-care. Perform a functional screen as to who will need further input from the multidisciplinary team. Explain the role of the multidisciplinary team in assessing self-care. Understand the importance of ascertaining the patient's mental capacity with regards to discharge planning.
Family Dynamics Affecting Discharge	This session enables learners to determine factors affecting inpatient discharge with particular reference to the patient's home situation and involvement of relatives. It also considers patient autonomy and best interests as perceived by the patient, their relatives and the medical team.	 Take a focused social history including family details, designated next of kin and social circumstances. Identify and discuss financial, physical and emotional barriers to discharge. Analyse concepts of patient autonomy, capacity and best interests. Identify and describe services available to facilitate discharge and support patients and their families.

Session	Description	Learning Outcomes
Management of Long Term	This session covers the management of	- Recognise and explain what is meant by 'long-term
Disease in the Community	long-term disease in primary care, liaison	disease'.
	and communication with secondary care	- Use specific long-term conditions to illustrate how they
	and illustrates relevant issues with specific	may be managed by primary care, secondary care or a
	conditions.	combination of both.
		- Identify the importance of effective two-way
		communication between community and hospital services
		in the management of long-term disease.

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Session	Description	Learning Outcomes
Physiological monitoring following stroke	On completion of this module you should have a critical understanding of the relevance and importance of monitoring in acute stroke patients, understanding the relevance and the implications of investigation and management of individual patients.	 The important physiological parameters that you can monitor. Alternative methods of monitoring each parameter, including the common pitfalls which need to be avoided. Acceptable ranges of values for each parameter and the most important common causes of deviation from normal values. Possible effects on patient outcomes of uncorrected
		 abnormal parameters. Appropriate responses and actions you should make to abnormal readings. The benefits that your prompt interventions have on patient outcomes. To adapt your monitoring of different physiological parameters as the patient's condition changes.
Feeding, hydration and nutrition following stroke	On completion of this module you should have a critical understanding of the importance of achieving a patient's optimal	- The procedures for screening patients in the acute phase of stroke to determine nutritional risk, hydration and the presence of a swallowing difficulty.

Session	Description	Learning Outcomes
	nutritional status to support their recovery following stroke. This will include addressing the challenges of achieving optimal nutritional status in patients with dysphagia.	 Management of patients with swallowing difficulties post stroke. Management of non-oral feeding methods used post stroke: nasogastric tube and gastrostomy tube feeding. Management of hydration following stroke. Oral health conditions and maintenance of optimal oral health following stroke. Ethical issues around oral, non-oral feeding and hydration post stroke. Importance of involving patients and families in decision-making following stroke.
Continence management following stroke	The most common bladder and bowel difficulties associated with stroke are illustrated in this module. However, identifying and successfully managing stroke associated bladder and bowel dysfunction is complex and not all scenarios can be covered. You are encouraged to read further using the references provided.	 Explore aspects of bladder and bowel function after stroke and the impact of difficulties in these areas on the person. Find approaches to help you identify the types of bladder and bowel dysfunction experienced and strategies to promote continence will be presented, using four different case studies.
Management of physical complications following stroke	On completion of this module you should have a critical understanding of the common physical complications which can occur following stroke and how these may be prevented. Where complications have arisen, you should understand the importance of early detection and appropriate management.	 Which important common physical complications can occur following stroke. How to recognise the clinical features of those common physical complications. Strategies to prevent the development of common physical complications. Individual assessment and treatment strategies for particular physical complications. About establishing a regimen for maintaining a patient's optimal physical condition to promote recovery. The benefits of prompt interventions on patient outcomes with respect to physical complications.

Session	Description	Learning Outcomes
Cognition and perception following stroke	On completion of this module you should have a working knowledge of human cognition and perception, understand the impact of their impairment after stroke and be aware of some techniques which you can apply to help your patients and clients.	 The key components which make up cognition. How to recognise some frequently encountered cognitive and perceptual problems experienced by individuals after stroke. How to assist in the management of these cognitive problems. How to recognise and manage apraxia, agnosia and unilateral inattention. The impact that decreased insight has on an individual's awareness of their limitations. How cognitive impairment can affect an individual's communication abilities.
Physical Rehabilitation	On completion of this module you should have an understanding of the common physical problems after stroke and have the means to address these as part of multidisciplinary rehabilitation.	 The common components of physical management. Early mobilisation following stroke. Ways of managing spasticity. Orthotic devices which may be used to assist walking. The use of goal setting in clinical practice. Physical fitness and fatigue management. The issues that people face in the community.
Emotional impact of stroke	There are many mood disturbances that may follow stroke. This module aims to encompass depression, emotional lability and anxiety. On completion of this module you should have a critical understanding of these specific issues and how they may impact on a person. You will also be aware of strategies that may help.	 Have improved your knowledge and understanding related to identifying the signs of depression, emotional lability and anxiety. Have enhanced your skills related to dealing effectively with depression, emotional lability and anxiety. Be aware of the support that may be available for people who present with depression, emotional lability or anxiety following stroke and be able to direct them to organisations or individuals that may help them. Have improved understanding of the spiritual needs of your patient/clients. Be aware of the various resources available to assist with spiritual needs assessment and provision.

Session	Description	Learning Outcomes
Reducing the risk of stroke	On completion of this module you will be expected to have a critical understanding of the relevance and importance of secondary prevention in stroke patients.	 Recognition of important underlying causes of stroke, e.g. ischaemic due to cardiac embolism. Knowledge about risks of stroke after TIA and minor stroke and how one might present this to a patient, e.g. relative risk, absolute risk. Understanding of the change of risk over time and the importance of this for starting treatments as early as possible. Understanding the indications for, and the effects of antiplatelet drugs and their combinations anticoagulants carotid endarterectomy. Understanding the problem of poor adherence to medications. Advice on lifestyle modification and how best to influence/support lifestyle behaviour.
Resuming daily activities after stroke	This module aims to provide an understanding of issues relating to the resumption of normal daily life and activities after a stroke. This module could cover many aspects of a person's life. However, we have chosen to deal with four commonly reported areas of difficulty: return to work, sexuality, driving and leisure activities.	 The effects a stroke may have on a person's ability to return to work. How to advise a person on return to work issues and who to refer to for more specialised assessment and advice. The impact of stroke on a person's ability to resume normal sexual activity and intimate relationships. What advice to give a person who has difficulties resuming sexual activity and intimate relationships and where to access more specialised advice if necessary. The effects a stroke may have on a person's ability to return to driving. The legal aspects and regulations around resuming driving after a stroke and how to refer someone for specialised advice and assessment of driving abilities. The effects of stroke a person's ability to resume leisure pursuits after stroke. The management and options available for resumption of leisure activities.

Session	Description	Learning Outcomes
Mobility Aids Provision	These modules are aimed at people that	Module 1: Balance
	have previously been evaluated to be able	Module 2: Walking aids
	to safely assess the need for, and provide,	Module 3: Walking patterns
	different types of walking aids to service	Module 4: Stairs
	users. The modules are available to remind	Module 5: Indoor mobility
	registrants or support workers about how	
	to safely assess and provide walking aids	
	in a hospital or community.	

Other resources

- Fundamentals of Acute Care and Treatment in Stroke (FACTS) Online Educational Resource
- NHS RightCare Pathway: Stroke
- NHS RightCare Community Rehabilitation Toolkit
- University of Nottingham Stroke Rehabilitation Resources
- NICE Stroke rehabilitation in adults clinical guideline
- NHSI Psychological care after stroke shared learning and presentation
- Stroke Association: Physiotherapy after a stroke resources
- Stroke Association: Emotional changes after stroke
- Chartered Society of Physiotherapy: Physiotherapy works: Stroke
- e-Learning for Healthcare (eLfH) Mental Health Awareness Programme and Mental Health Training Resources
- Cochrane Database of Systematic Reviews for stroke rehabilitation: (1) <u>Acupuncture</u> (2) <u>Yoga</u> (3) <u>Virtual reality</u> (4) <u>Telerehabilitation</u> (5) <u>Electromechanical and robot-assisted arm training</u> (6) <u>Interventions for post-stroke fatigue</u> (7) <u>Very early versus delayed mobilisation</u> (8) <u>Physical fitness training</u> (9) <u>Cognitive rehabilitation</u> (9) <u>Electromechanical-assisted training for walking</u> (10) <u>Occupational therapy for cognitive impairment</u> (11) <u>Simultaneous bilateral training for improving arm function</u> (12) <u>Interventions for sensory impairment in the upper limb</u> (13) <u>Action observation for upper limb rehabilitation</u> (14) <u>Interventions for improving upper limb function</u> (15) <u>Improving automobile driving</u> (16) <u>Treadmill training and body weight support for walking</u> (17) <u>Repetitive transcranial magnetic stimulation for improving function</u> (18) <u>Circuit class therapy for improving mobility</u> (19) <u>Repetitive task training for improving functional ability</u> (20) <u>Early supported discharge services</u> (21) <u>Swallowing therapy for dysphagia</u> (22) <u>Inspiratory muscle training for the recovery of function</u> (23) <u>Improving sit-to-stand ability</u>

- Torbay and South Devon: Support Videos: Stroke
- North Devon Healthcare: Early Supported Discharge (ESD) Service

Return to top



Life After Stroke

e-Learning for Healthcare (eLfH) and HEE

Session	Description	Learning Outcomes
Cardiovascular Conditions:	This session discusses the positive impact	- Explain the relationship between physical activity and
Being Active	of physical activity on people living with	CVD.
	cardiovascular conditions.	- Describe the role of activity in CVD prevention.
		- Describe the role of activity in CVD treatment and
		management.
		- List the risks of prolonged physical inactivity.
		- List the contraindications in extreme acute conditions.
Living With Stroke	This session aims to develop your	- Describe the impact of previous strokes and associated
	understanding of the long-term effects of	disabilities.
	stroke and how this impacts on paramedic	- Explain how stroke links with multi-morbidities.
	practice.	- Explain the implications and considerations for people
		living with stroke on paramedic practice.

NHS Education for Scotland

Session	Description	Learning Outcomes
Feeding, hydration and nutrition following stroke	On completion of this module you should have a critical understanding of the importance of achieving a patient's optimal nutritional status to support their recovery following stroke. This will include addressing the challenges of achieving optimal nutritional status in patients with dysphagia.	 The procedures for screening patients in the acute phase of stroke to determine nutritional risk, hydration and the presence of a swallowing difficulty. Management of patients with swallowing difficulties post stroke. Management of non-oral feeding methods used post stroke: nasogastric tube and gastrostomy tube feeding. Management of hydration following stroke. Oral health conditions and maintenance of optimal oral health following stroke. Ethical issues around oral, non-oral feeding and hydration post stroke.

Session	Description	Learning Outcomes
		- Importance of involving patients and families in decision-
		making following stroke.
Continence management	The most common bladder and bowel	- Explore aspects of bladder and bowel function after
following stroke	difficulties associated with stroke are	stroke and the impact of difficulties in these areas on the
	illustrated in this module. However,	person.
	identifying and successfully managing	- Find approaches to help you identify the types of bladder
	stroke associated bladder and bowel	and bowel dysfunction experienced and strategies to
	dysfunction is complex and not all	promote continence will be presented, using four different
	scenarios can be covered. You are	case studies.
	encouraged to read further using the	
Management of physical	references provided.	Which important common physical complications can
Management of physical complications following stroke	On completion of this module you should	- Which important common physical complications can
complications following stroke	have a critical understanding of the common physical complications which can	occur following stroke How to recognise the clinical features of those common
	occur following stroke and how these may	physical complications.
	be prevented. Where complications have	- Strategies to prevent the development of common
	arisen, you should understand the	physical complications.
	importance of early detection and	- Individual assessment and treatment strategies for
	appropriate management.	particular physical complications.
		- About establishing a regimen for maintaining a patient's
		optimal physical condition to promote recovery.
		- The benefits of prompt interventions on patient outcomes
		with respect to physical complications.
Cognition and perception	On completion of this module you should	- The key components which make up cognition.
following stroke	have a working knowledge of human	- How to recognise some frequently encountered cognitive
	cognition and perception, understand the	and perceptual problems experienced by individuals after
	impact of their impairment after stroke and	stroke.
	be aware of some techniques which you	- How to assist in the management of these cognitive
	can apply to help your patients and clients.	problems.
		- How to recognise and manage apraxia, agnosia and
		unilateral inattention.
		- The impact that decreased insight has on an individual's awareness of their limitations.
		awareness of their limitations.

Session	Description	Learning Outcomes
		- How cognitive impairment can affect an individual's
		communication abilities.
Physical Rehabilitation	On completion of this module you should	- The common components of physical management.
	have an understanding of the common	- Early mobilisation following stroke.
	physical problems after stroke and have	- Ways of managing spasticity.
	the means to address these as part of	- Orthotic devices which may be used to assist walking.
	multidisciplinary rehabilitation.	- The use of goal setting in clinical practice.
		- Physical fitness and fatigue management.
		- The issues that people face in the community.
Emotional impact of stroke	There are many mood disturbances that	- Have improved your knowledge and understanding
	may follow stroke. This module aims to	related to identifying the signs of depression, emotional
	encompass depression, emotional lability	lability and anxiety.
	and anxiety. On completion of this module	- Have enhanced your skills related to dealing effectively
	you should have a critical understanding of	with depression, emotional lability and anxiety.
	these specific issues and how they may	- Be aware of the support that may be available for people
	impact on a person. You will also be aware of strategies that may help.	who present with depression, emotional lability or anxiety following stroke and be able to direct them to organisations
	or strategies that may help.	or individuals that may help them.
		- Have improved understanding of the spiritual needs of
		your patient/clients.
		- Be aware of the various resources available to assist with
		spiritual needs assessment and provision.
Reducing the risk of stroke	On completion of this module you will be	- Recognition of important underlying causes of stroke, e.g.
	expected to have a critical understanding	ischaemic due to cardiac embolism.
	of the relevance and importance of	- Knowledge about risks of stroke after TIA and minor
	secondary prevention in stroke patients.	stroke and how one might present this to a patient, e.g.
		relative risk, absolute risk.
		- Understanding of the change of risk over time and the
		importance of this for starting treatments as early as
		possible.
		- Understanding the indications for, and the effects of
		antiplatelet drugs and their combinations
		anticoagulants carotid endarterectomy.

Session	Description	Learning Outcomes
		- Understanding the problem of poor adherence to
		medications.
		- Advice on lifestyle modification and how best to
		influence/support lifestyle behaviour.
Resuming daily activities after stroke	This module aims to provide an understanding of issues relating to the	- The effects a stroke may have on a person's ability to return to work.
	resumption of normal daily life and	- How to advise a person on return to work issues and who
	activities after a stroke. This module could	to refer to for more specialised assessment and advice.
	cover many aspects of a person's life.	- The impact of stroke on a person's ability to resume
	However, we have chosen to deal with four	normal sexual activity and intimate relationships.
	commonly reported areas of difficulty:	- What advice to give a person who has difficulties
	return to work, sexuality, driving and	resuming sexual activity and intimate relationships and
	leisure activities.	where to access more specialised advice if necessary.
		- The effects a stroke may have on a person's ability to
		return to driving.
		- The legal aspects and regulations around resuming
		driving after a stroke and how to refer someone for
		specialised advice and assessment of driving abilities.
		- The effects of stroke a person's ability to resume leisure
		pursuits after stroke.
		- The management and options available for resumption of
		leisure activities.
Change in vision	This activity explores the knowledge and	- Describe the ways in which a stroke may affect an
	skills required to recognise the different	individual's vision.
	visual problems a person may experience	- Identify strategies which may be used to assist an
Vision often strate	following stroke.	individual experiencing visual problems following stroke.
<u>Vision after stroke</u>	This advancing module focuses on four	- Have knowledge of visual problems following a stroke.
	visual problems which are commonly seen	- Have knowledge of assessment processes and a
	after a stroke. You will work through three	screening tool for visual problems after a stroke.
	scenarios covering visual field loss and	- Recognise the importance of the identification and
	visual neglect, visual perception and eye	differentiation of different visual problems which have
	movement problems.	similar presentations, but may have differing origins and treatment requirements.

Session	Description	Learning Outcomes
		- Understand the impairment and functional limitations
		which may occur with different visual problems.
		- Have knowledge of the referral pathways for visual
		assessment and interventions after a stroke.
		- Have an understanding of the treatment approaches and
		strategies which may help people with visual problems
		after a stroke.
		- Have knowledge of the professionals and services who
		can help people with visual problems after a stroke.

Other resources

- Fundamentals of Acute Care and Treatment in Stroke (FACTS) Online Educational Resource
- NHS England: Stroke Recovery
- Stroke Association: Films
- Coventry and Warwickshire Cardiovascular Network: Patient Information Booklet
- NHS RightCare Pathway: Stroke
- NHS RightCare Toolkit for Physical ill-health and Cardiovascular Disease (CVD) prevention in people with severe mental illness (SMI)
- NHSI Psychological care after stroke shared learning and NHSI Psychological care after stroke presentation
- Stroke Association: Emotional changes after stroke
- <u>e-Learning for Healthcare (eLfH) Mental Health Awareness Programme</u> and <u>e-Learning for Healthcare (eLfH) Mental Health Training Resources</u>
- Cochrane Database of Systematic Reviews for life after stroke: (1) <u>Interventions for treating anxiety</u> (2) <u>Pharmacological treatment for aphasia</u> (3) <u>Interventions for apraxia of speech</u> (4) <u>Motivational interviewing for improving recovery</u> (5) <u>Improving automobile driving</u> (6) <u>Non-pharmacological interventions for perceptual disorders</u> (7) <u>Therapy-based rehabilitation services</u> (8) <u>Interventions for treating urinary incontinence</u> (9) <u>Transcranial direct current stimulation (tDCS) for improving aphasia</u> (10) <u>Speech and language therapy for aphasia</u> (11) <u>Activity monitors for increasing physical activity</u> (12) <u>Interventions for visual field defects</u> (13) <u>Interventions for preventing falls</u> (14) <u>Occupational therapy for care home residents</u> (15) <u>Improving community ambulation</u>
- Stroke Association Post stroke vision loss | Stroke Association

- British and Irish Orthoptic Society: Stroke and Neuro Rehabilitation British and Irish Orthoptic Society
- RNIB: Stroke-related eye conditions RNIB See differently
- VISION Research Unit: Professional resources Institute of Population Health Sciences University of Liverpool
- V-FAST: PAVE V-FAST Institute of Population Health Sciences University of Liverpool
- Visual impairment Screening Assessment (VISA) Tool VISA Institute of Population Health Sciences University of Liverpool

Return to top

Palliative Care

e-Learning for Healthcare (eLfH) and HEE

Session	Description	Learning Outcomes
General Approach to Assessment of Symptoms	This session provides a general approach to the assessment of symptoms, an essential first step before a plan for symptom management and care can be started.	 Outline the core steps in the assessment of symptoms to reach a diagnosis. Recognise the range of investigations that can be used to aid diagnosis and treatment. Describe some assessment situations when it is not appropriate to undertake further investigations or initiate treatment.
Agreeing a Plan of Management and Care	Once the patient's symptoms have been assessed a working diagnosis can be made. The clinician can then propose a plan for improving symptoms, discussing any advantages, disadvantages and practicalities with the patient. This session examines some of the different factors involved in agreeing a plan of management and care.	 Identify some of the responsibilities of the clinician in proposing a plan of management. Recognise the advantages of informed and collaborative decision-making between the clinician and the patient. Describe the role of family members in agreeing the plan of management and care. Give examples of situations in which it may not be appropriate to involve the patient in agreeing a management plan. State some of the reasons why a patient facing the end of life may refuse or withdraw from the plan.
Communicating the Plan of Management and Care	This session discusses the different aspects that need consideration in effectively communicating the management plan to the patient, family/carers and to all professionals and services involved in the patient's care.	 Recognise the need to ensure that the plan for symptom management and care has been clearly communicated to the patient, family and carers as appropriate. Explain the advantages of clear, timely communication of the symptom management plan to relevant professionals and services. Describe some of the difficulties that can arise if the plan for symptom management and care has not been communicated well.

Session	Description	Learning Outcomes
Individual Preferences and	This session discusses the role of cultural	- Explain the importance of ensuring that a patient
Cultural Influences on Symptom	influences and patients' individual	approaching the end of life is offered sufficient information,
<u>Management</u>	preferences on symptom management and	at an appropriate level, to be involved in decision making
	care plans.	about their symptom management and care plan and has
		the opportunity to express their preferences.
		- Recognise how cultural background influences the
		individual's approach to progressive illness/end of life, the
		meaning of symptoms for the patient and ways in which these may impact on management of symptoms and care.
		- Recognise the influence of one's own personal beliefs
		and attitudes when deciding and negotiating plans for care
		and symptom management.
Influence of Transition Points	This session discusses how to deal with	- Explain the need to be alert for changes such as
and Crises on Decision-Making	transition points and crises, both in terms	infections and unexpected crises in a patient's condition,
in Symptom Management	of initial management options and how	which may mark transition points in an end of life
	these options can be explained and	population.
	discussed with patients approaching the	- Assess the signs and symptoms of change and outline
	end of life and their relatives and carers.	initial management options.
	The ways in which these transition points	- Recognise the impact of infections, transition points and
	and crises influence decision-making in	crises on patients approaching the end of life and
	symptom management are explored.	family/carers.
		- Outline how you can provide supportive communication
		and information about infections, transition points and crises, so that sensible and appropriate decisions related
		to symptom management can be made.
Recognising Your Own	This session discusses how being aware of	- Explain some of the key pressures felt by professionals in
Limitations in Symptom	your own skills and limitations can improve	coping with symptom management in patients facing the
Management	symptom management and care for	end of life.
	patients at the end of life.	- Describe how a professional's individual beliefs, values
		and personal coping strategies can impact on, or influence,
		patient care.
		- Describe the responsibilities of professionals to
		demonstrate self-awareness of their own limitations in

Session	Description	Learning Outcomes
		symptom management and to know when to seek help and support.
		- Recognise some of the personal skills that help the
		professional manage themselves and take care of their
		own well-being.
Assessment of Physical and	This session provides a framework for the	- Explain the importance of regularly assessing physical
Cognitive Deterioration in	assessment of physical and cognitive	and cognitive function in end of life care patients.
<u>Function</u>	deterioration in function in end of life care	- Outline the core elements in assessing physical and
	patients.	cognitive function and the key professionals involved in
		assessment.
		- Give examples of standardised tools used in clinical
		practice and research and their utility/limitations.
		- Outline the impact of deteriorating physical and cognitive
		function on the patient and their family/carers.
Discussing hydration	This session focuses on communication	- Describe the common concerns expressed by patients
	with families and carers, both lay and	and families regarding the giving or withholding of clinically
	professional, about decisions involving	assisted hydration at the end of life, including relevant
	clinically assisted hydration at the end of	cultural issues.
	life.	- Review the evidence about the effectiveness of and the
		legal position regarding clinically assisted hydration at the end of life.
		- Develop the communication skills to identify and address
		the concerns raised by patients and families regarding the
		giving or withholding of clinically assisted hydration at the
		end of life.
		- Develop the skills to address the concerns of colleagues
		regarding the giving or withholding of clinically assisted
		hydration at the end of life.
Assessment of spiritual	Assessment of spiritual well-being is one of	- Define the term spirituality.
wellbeing	the four core areas (also known as	- Describe the purpose of assessing spiritual well-being in
	domains) of a holistic assessment in end of	end of life care patients.
	life care. This session will explore this	- Examine practical ways of identifying spiritual concerns in
		patients approaching the end of life.

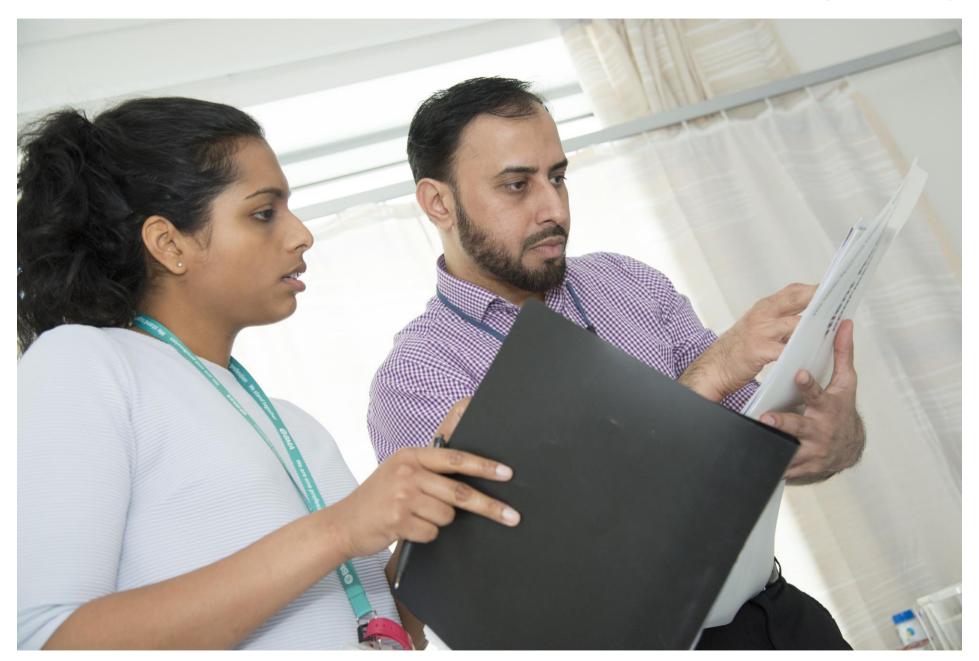
Session	Description	Learning Outcomes
	domain and its potential interactions with	- Describe how spiritual problems may affect other aspects
	the other core areas.	of end of life care.
Recognising the last months and days of life and verifying death	This session offers a framework for recognising patients who are at risk of deterioration and who may die soon (last	Use the 'surprise question' to identify patients who may be approaching the end of their life. Identify some key communication issues for patients and
	months of life) and also recognising when death is imminent (last days). The priorities	their family/carers in the dying phase and when death is imminent.
	for care of the dying person are discussed and the communication with patients and families needed at these times is explored.	List the five priorities for care of the dying patient.List the clinical signs that verify that a patient has died.
When the dying process is protracted or unexpectedly fast	This session looks at the key issues facing two scenarios: where the dying process is protracted and where it is unexpectedly fast. It discusses how to support those	- Describe the key issues which you could expect in two contrasting situations: where the dying process has been particularly protracted or where it has been unexpectedly fast.
	around the patient in these situations.	 Apply the five priorities of care for the dying person to the situations. Discuss how to support families and those close to the patient in these situations. Describe the impact that such situations may have on other patients nearby, staff and volunteers, and how to manage this.
Talking about death and dying	This session explores the cultural issues surrounding death and dying in the UK and offers guidance on how to talk about this often difficult subject.	 Demonstrate an understanding of how different cultures approach death and dying. Identify cultural barriers to discussing death and dying in the UK. Recognise the importance of talking about death and dying.
Breaking bad news	This session looks at ways in which to deliver bad news effectively when faced with end of life care situations. It also looks at some of the reasons why professionals find breaking bad news so difficult.	 Discuss areas that health and social care professionals find difficult around breaking bad news and reflect on your own practice. Discuss the importance of preparation for breaking bad news.

Session	Description	Learning Outcomes
		- Describe the strategy for breaking bad news using the
		SPIKES framework.
		- Discuss the need for follow up after breaking bad news.
		- Identify resources to support your development in
		breaking bad news.

Other resources

- Fundamentals of Acute Care and Treatment in Stroke (FACTS) Online Educational Resource
- End of Life Care (e-ELCA) e-learning resources

Return to top



Clinical leadership learning support

e-Learning for Healthcare (eLfH) and HEE

Session	Description	Learning Outcomes
Introduction to Leadership and	This session explores the concepts of	- Recognise the importance of leadership skills for
<u>LeAD</u>	leadership in the clinical setting. It also	clinicians.
	introduces you to the e-learning support for	- Explore the key concepts of leadership.
	the development of clinical leadership	- Identify the purpose and outcome of leadership in
	(LeAD) and its relationship with the	healthcare.
	Medical/Clinical Leadership Competency Framework (MLCF/CLCF).	- Describe how LeAD e-learning works to support the MLCF/CLCF.
		- Identify clinical situations that can support the
		development of clinical leadership further.
Introduction to the	This session provides an overview of the	- Explain the rationale behind the development of the
Medical/Clinical Leadership	Medical/Clinical Leadership Competency	Medical/Clinical Leadership Competency Framework
Competency Framework	Framework (MLCF/CLCF). It explains how	(MLCF/CLCF).
	it has been constructed and how it can be	- Describe the structure of the framework.
	used.	- Explain shared leadership and how it relates to the
		framework.
		- Explain how the framework is being used to influence
		clinical education, training and development.
Introduction to CLCF:	This session introduces the	- Identify the four competence elements within this domain.
Demonstrating Personal	Medical/Clinical Leadership Competency	- Explain why these elements are important for clinicians.
<u>Qualities</u>	Framework domain - Demonstrating	- Examine the competence descriptors for each element
	Personal Qualities. It examines the	and identify examples of how these are relevant to you and
	elements of competence within the domain	the application of leadership to clinical practice.
	and the application of leadership to clinical	- Demonstrate your contribution to leadership in clinical
	practice.	settings by identifying what you will do to develop
		competence in demonstrating personal qualities.
Values and Attitudes in Practice	This session explores values, beliefs,	- Define values, beliefs and prejudice.
	prejudice and stereotyping. It encourages	- Explain and reflect on how individual and institutional
	reflection on how these issues might affect	beliefs are developed.

Session	Description	Learning Outcomes
	your working practice and considers how you can uphold the beliefs and values of your workplace. The session supports the development of leadership in clinical settings.	 Make the link between values, beliefs and behaviour. Understand how effective reflection on difficult situations can be used to change behaviour. Consider the effect of prejudice and stereotyping on your professional practice. Consider your role in upholding the values and beliefs of the profession and/or organisation. Identify how you demonstrate leadership by acting to minimise the negative impact of assumptions and prejudices on patients and other staff.
Team Roles and Personality	This session examines how an individual's personality, consequent behaviours and preferred styles and approaches can impact on others. It encourages reflection on personal behaviour as well as on the behaviour of colleagues. This session supports the development of leadership in a clinical setting.	 Describe the most common approach to identifying aspects of personality and behaviour of individuals in the workplace. Explain the influence of personality type on behaviour and consider circumstances where preferred behaviours may or may not be appropriate. Determine the consequences of individuals with different preferences and approaches working together within teams. Demonstrate your contribution to leadership by identifying the steps you will take to increase team effectiveness.
Feedback for Personal Development	This session considers methods of obtaining feedback from others in order to increase self-awareness and assist with personal development planning. This session supports the development of leadership in clinical settings.	 Detail the principal methods of obtaining feedback from others about personal impact and performance. Identify and critically evaluate different feedback methods. List means of using information from such feedback and securing appropriate support. Describe the link to the Medical/Clinical Leadership Competency Framework. Demonstrate your contribution to leadership by identifying how to develop your own skills at giving feedback.
Errors and Experiences in Healthcare	This session describes the types of error encountered in healthcare settings, ways of identifying errors, and how to prevent errors occurring. It also supports the	- Explain what is meant by patient safety and clinical errors Categorise the types of clinical error that can occur, identifying those most likely within your own area of work.

Session	Description	Learning Outcomes
	development of leadership in clinical	- Describe local and national processes for managing safer
	settings.	care.
		- Identify where the clinician can play a lead role in
		promoting safer care (using a case study).
		- Identify learning which may arise from clinical errors
		(whether by self or others).
		- Identify how, through demonstrating leadership, you will
		address issues in the future.
Managing Personal and	This session considers the necessity for	- State the requirements for clinicians to demonstrate a
Professional Development	clinicians to continuously develop in the	consistently high standard in all aspects of their work.
	various roles that make up their	- Understand how individual performance impacts on the
	professional practice, including leadership.	wider healthcare system.
	It explores the link between individual	- Identify the range and means of identifying personal and
	practice and that of the organisation. This	professional development needs.
	session supports the development of	- Describe the link to the Medical/Clinical Leadership
	leadership in clinical settings.	Competency Framework.
		- Identify any areas for future personal development arising
		from this module and any appropriate training opportunities available locally.
		- Demonstrate your contribution to leadership by identifying
		steps to show improvement in your own practice and
		leadership.
Using Best Practice	This session considers the features of best	- Describe what is meant by best practice in the context of a
	practice and how it can help improve	clinical service and consider how to source relevant
	personal practice and clinical services by	examples of best practice.
	increasing transparency, facilitating	- List the advantages and disadvantages of using consistent
	accountability, ensuring equity of provision	approaches.
	and improving outcomes.	- List the benefits of clear common processes and
		approaches shared across the healthcare system.
		- Describe the reasons behind equity of provision and
		outcome for the population.
		- Describe the link to the Medical/Clinical Leadership
		Competency Framework.

Session	Description	Learning Outcomes
		- Demonstrate your contribution to leadership in the clinical
		setting by recommending improvements to clinical
		guidelines.
Using Policy and Guidance to	This session examines the range of	- List the principal frameworks (professional, legal and
Ensure Effective Healthcare	policies and guidance that ensure effective	ethical) which have a role in ensuring the delivery of
	practice within our healthcare	effective healthcare.
	organisations. The session encourages	- Identify the role of team members in adhering to and
	clinicians to appreciate the importance of	promoting the principles behind relevant frameworks, for the
	these influences on themselves and on the	benefit of patients and the wider service.
	wider organisations in which they work.	- Consider situations where non-adherence to governing
	Understanding how these frameworks are	frameworks has impacted on the service and the wider
	used and learning how to influence them	healthcare system.
	are key factors in the development of	- Demonstrate your contribution to developing your
	leadership.	leadership capabilities through reflection and awareness of
TI - OI - II (D - I)	The second secon	the influence of these frameworks on your work.
The Challenge of Probity	This session gives practical scenarios	- Explore and define probity.
	where probity and conflicts of interest	- Identify how your professional body defines probity and
	occur and examples of the expectations by professional regulators and organisations.	what is required of you. - Discuss and critically evaluate the relationship between
	Effective leadership requires individuals to	probity and effective leadership in healthcare.
	continually demonstrate their integrity and	- Demonstrate your contribution to leadership in your clinical
	sense of probity, especially when engaged	setting by elaborating on the ways in which the challenges
	in public service.	of probity may occur and what steps you personally could
	in public service.	take to address these.
Introduction to CLCF: Working	This session introduces the	- Identify the four competency elements within this domain.
with Others	Medical/Clinical Leadership Competency	- Explain why these elements are important for clinicians.
	Framework domain - Working with Others.	- Examine the competence descriptors for each element
	It examines the elements of competence	and identify examples of how these are relevant to you and
	within the domain and the application of	the application of leadership to clinical practice.
	leadership to clinical practice.	- Demonstrate your contribution to leadership in clinical
	-	settings by identifying what you will do to develop
		competence in working with others.

Session	Description	Learning Outcomes
Leadership Styles	This session examines what is meant by leadership style, explores the different types of leadership style, and considers which style is likely to be the most effective in different situations. This session supports the development of leadership in clinical settings.	 Examine the key definitions and models of leadership and leadership style. Describe current predominant thinking around leadership. Explain how leadership style can be driven by different situations. State the most likely outcome of adopting the various leadership styles. Analyse and critique your personal leadership styles and those of others.
		- Demonstrate your contribution to leadership by identifying leadership approaches to improving the experience of healthcare for patients.
Team Dynamics	This session examines team dynamics. This includes what constitutes a good team in healthcare, the team's development, your contributions to a successful team, and how to intervene in and improve a dysfunctional team. It also gives you the foundations for successfully contributing to leading a team in a clinical setting.	 Define a team and explain the differences between groups and teams. Explain what constitutes an effective team and its development. Recognise your personal contribution to effective team working and the skills required for leading a team. State the interventions required for teams that are not functioning well. Demonstrate your contribution to leadership through identifying actions to support effective functioning of teams.
Effective Team Working	This session examines how working within and across multidisciplinary teams to deliver and improve services can bring benefits to patients. This session contributes to the development of leadership in clinical settings.	 Describe the range of teams and team structures that are found in healthcare settings, including those of which you are a part. List the advantages of working across networks to deliver and improve services. Identify the characteristics and benefits of multidisciplinary teams (MDTs) as well as any associated difficulties. Demonstrate your contribution to leadership by identifying action to improve the way clinical teams function.
Working in a Group	The session looks at what can make working groups successful, and what you	- Explain how working groups function.

Session	Description	Learning Outcomes
	can do to contribute towards achieving the	- Consider ways in which you can contribute to the
	group goals, whether you are the	effectiveness of a group.
	designated chair, or a member of the	- Demonstrate leadership in your field of practice by
	group.	reflecting on your contribution to a working group.
Coaching for Practice	This session explores values, beliefs,	- Describe the main features of a coaching approach.
	prejudice and stereotyping. It encourages	- Discuss how to create an effective coaching alliance.
	reflection on how these issues might affect	- Understand key techniques and approaches.
	your working practice and considers how	- Discover how to motivate yourself and others.
	you can uphold the beliefs and values of	- Demonstrate your contribution to leadership by reflecting
	your workplace. The session supports the	on coaching in a context relevant to your field of practice.
	development of leadership in clinical	
	settings.	
Introduction to CLCF: Managing	This session introduces the	- Identify the four competence elements within this domain.
<u>Services</u>	Medical/Clinical Leadership Competence	- Explain why these elements are important for clinicians.
	Framework domain - Managing Services. It	- Examine the competence descriptors for each element
	examines the elements of competence	and identify examples of how these are relevant to you and
	within the domain and the application of	the application of leadership to clinical practice.
	leadership to clinical practice.	- Demonstrate your contribution to leadership in clinical
		settings by identifying what you will do to develop
		competence in managing services.
Ensuring Development and	This session examines the formal and	- Define performance management in the context of the
Learning	informal means of reviewing and managing	individual.
	the individual performance of other people.	- Relate performance management to the formal systems of
	It describes key aspects around	individual performance review, educational supervision and
	educational supervision, performance	appraisal.
	review, mentoring and coaching. The	- Identify the skills and techniques associated with
	session supports the development of	conducting effective individual performance review.
	leadership in clinical settings.	- Explain the role of mentoring, coaching and counselling in
		supporting development and improved performance.
		- Identify where poor performance or inappropriate
		behaviour calls for the use of formal measures to deal with
		the situation.

Session	Description	Learning Outcomes
		- Identify how managing performance relates to clinical
		leadership.
Organisational Performance	This session examines the sort of	- Describe the range of information that can be helpful in
	information used by healthcare	indicating performance.
	organisations to assess their performance	- Explain the formal mechanisms and approaches to
	and considers how this information can be	organisational performance management in the NHS.
	used to improve performance. This session	- Analyse the information provided in a case study to identify
	supports leadership development in the	key performance issues for a service and decide what
	clinical setting.	actions may be necessary.
		- Consider how information about performance can be used
		to inform future plans.
		- Explore how performance is measured and managed in
		your own service.
		- Demonstrate your contribution to leadership by identifying
		appropriate performance indicators in your service.
Introduction to CLCF: Improving	This session introduces the	- Identify the four competence elements within this domain.
<u>Services</u>	Medical/Clinical Leadership Competency	- Explain why these elements are important for clinicians.
	Framework domain - Improving Services	- Examine the competence descriptors for each element
	and examines the elements of competence	and identify examples of how these are relevant to you and
	within the domain and the application of	the application of leadership to clinical practice.
	leadership to clinical practice.	- Demonstrate your contribution to leadership in clinical settings by identifying what you will do to develop
		competence in improving services.
Introduction to Quality	This session introduces you to quality	- Define the term quality improvement.
Improvement	improvement in healthcare, in particular the	- Explain your role as a clinician involved in quality
mprovement	role of the clinician, the discipline of	improvement to others.
	improvement, the people and leadership	- List the elements that make up a quality improvement
	skills involved, and the main approaches	approach, in particular the discipline of improvement.
	and tools. This session supports the	- Identify the key tools and approaches for each of the
	development of leadership in clinical	elements in the discipline of improvement.
	settings.	- Demonstrate your contribution to leadership in your clinical
		setting by identifying areas for improvement in your own
		service.

Session	Description	Learning Outcomes
Quality Improvement and	This session explores the importance of	- Explain the link between quality improvement and safer
Patient Safety	patient safety and provide some practical	patient care.
	tools for improvement. This session	- Describe the methods needed to undertake improvements
	supports the development of leadership in	to ensure patient safety and confidence.
	clinical settings.	- Identify how and when process mapping can be used to analyse services.
		- Explain how patient and carer input can be obtained and used in service improvement.
		- State means of evaluating improvement and measuring
		the impact of changes.
		- Explain how quality improvement processes relate to the broader system.
		- Demonstrate your contribution to leadership by identifying
		changes in the way care is delivered in order to improve
		patient safety.
Minimising Risk in Healthcare	This session defines risk and via the	- Define risk management generally and explain how it
<u>Organisations</u>	presentation of various clinical situations,	applies within the clinical context and to the concept of
	discusses approaches to the management	leadership.
	of risk. This session contributes to the development of leadership in a clinical	- Identify and critique current policies and protocols used locally to manage risk.
	setting.	- Describe and categorise potential sources of risk within your area of work.
		- Describe commonly used tools and techniques for managing risk.
		- Through consideration of a case study, demonstrate your contribution to leadership by identifying how risk can be systematically managed.
Clinical Governance	This session outlines the principles of	- Explain how individual clinicians can use governance
	clinical governance, including how clinical	principles to improve the quality of their care.
	governance works for individual clinicians,	- Describe the essential components of a structured
	and how clinical governance is applied to	governance plan within a hospital directorate or GP
	whole organisations to assure and improve	practice.
	quality. This session supports the	

Session	Description	Learning Outcomes
	development of leadership in clinical	- Evaluate regional and national factors that impinge on
	settings.	local governance requirements.
		- Demonstrate how you contribute to the development of
		leadership by identifying how you would assure the quality of service for patients.
Monitoring Systems of Care	This session explains the term outcomes,	- Describe the meaning of outcomes in the context of
Morntoning Systems of Care	the methods commonly used to assess	system wide clinical services.
	quality, and the contribution of monitoring to ensuring standards are met and that	- State the mechanisms used to assess quality and outcomes.
	there is equity of provision and outcome. This session supports the development of	- Identify opportunities where systems of care might benefit from assessing the quality of provision and service.
	leadership in the clinical setting.	 Explain the steps that would be necessary to bring a more systematic approach to monitor the outcome of provision. Develop your leadership by recommending appropriate
		outcome measures for your service.
Introduction to CLCF: Setting Direction	This session introduces the Medical/Clinical Leadership Competency Framework domain, Setting Direction. It examines the elements of competence	 Identify the four competence elements within this domain. Explain why these elements are important for clinicians. Examine the competence descriptors for each element and identify examples of how these are relevant to you and
	within the domain and the application of	the application of leadership to clinical practice.
	leadership to clinical practice.	- Demonstrate your contribution to leadership in clinical settings by identifying what you will do to develop competence in setting direction.
Successful Patient Outcomes	This session examines how patient	- Identify how national programmes relate to local services.
	outcome measures contribute to national	- Examine the type of data and information needed to
	and local programmes looking at	measure patient outcomes.
	effectiveness and safety in healthcare and	- Consider the use of patient outcomes information in
	are used to inform service plans nationally	planning practice and services.
	and locally. This session supports the development of leadership in clinical	- Describe how results from national programmes on patient outcomes can be used constructively to influence individual
	settings.	practice.

Session	Description	Learning Outcomes
		- Demonstrate your contribution to the development of
		leadership in your area of practice by identifying relevant
		national patent outcome measures.

More learning sessions can be found on the <u>eLfH Leadership for Clinicians e-learning programme webpage</u>.

Return to top



Management learning support

e-Learning for Healthcare (eLfH) and HEE

Session	Description	Learning Outcomes
Working with Others: Developing Networks	This session will increase your knowledge in the importance of developing networks and how your role as a registered practitioner can impact on patient care and the service which you provide. Multiprofessional working and learning is essential for any healthcare practitioner. Networking gives you the opportunity to not only work alongside colleagues and other professionals, but also to understand different perspectives in care delivery (including patients and carers).	 Identify opportunities where working with patients and colleagues in the clinical setting can bring added benefits. Create opportunities to bring individuals and groups together to achieve goals. Promote the sharing of information and resources. Actively seek the views of others.
Working with Others: Building and Maintaining Relationships	The aim of this session is to enhance your knowledge and appreciation of the importance of building and maintaining relationships as a newly qualified, or new to role healthcare professional, including the positive impact relationships can have on the quality of patient care and safety.	 Listen to others and recognise different perspectives. Empathise and take into account the needs and feelings of others. Communicate effectively with individuals and groups, and act as a positive role model. Gain and maintain the trust and support of colleagues.
Working with Others: Working within Teams	This session will support you in your team to deliver and improve services.	 Have a clear sense of your role, responsibilities and purpose within the team. Adopt a team approach, acknowledging and appreciating efforts, contributions and compromises. Recognise the common purpose of the team and respect team decisions. Lead a team, involving the right people at the right time.
Managing Services: Managing Performance	This session discusses why measuring performance is a key part of delivering high	- Analyse information from a range of sources about performance.

Session	Description	Learning Outcomes
	quality, effective and safe services. It helps	- Take action to improve performance.
	you consider how to improve performance	- Take responsibility for tackling difficult issues.
	and give some ideas for how to take this	- Build learning from experience into future plans.
	forward.	
Improving Services: Ensuring	This session provides information about	- Identify and quantify the risk to patients using information
Patient Safety	minimising the risk to patient safety	from a range of sources.
	through deliverance of evidence-based	- Use evidence, both positive and negative, to identify
	practice within the healthcare environment.	options.
	It discusses how this can improve the	- Use systematic ways of assessing and minimising risk.
	quality of care given to patients through root cause analysis, risk assessment and	- Monitor the effects and outcomes of change.
	will also consider how healthcare	
	professionals can reflect on lessons learnt	
	following patient safety incidents.	
Improving Services:	This session explores ways to support the	- Question the status quo.
Encouraging Improvement and	creation of a climate of continuous service	- Act as a positive role model for innovation.
Innovation	improvement.	- Encourage dialogue and debate with a wide range of
	•	people.
		- Develop creative solutions to transform services and care.
Improving Services: Facilitating	This session looks at actively contributing	- Model the expected change.
<u>Transformation</u>	to change processes that lead to improving	- Articulate the need for change and its impact on people
	healthcare.	and services.
		- Promote changes leading to systems redesign.
		- Motivate and focus a group to accomplish change.
Setting Direction: Identifying the	This session helps you explore how to be	- Demonstrate awareness of the political, social, technical,
Contexts for Change	aware of the range of factors to be taken	economic, organisational and professional environment.
	into account when identifying the contexts	- Understand and interpret relevant legislation and
	for change.	accountability frameworks.
		- Anticipate and prepare for the future by scanning for ideas,
		best practice and emerging trends that will have an impact on health outcomes.
		- Develop and communicate aspirations.
		- Develop and continuiticate aspirations.

Session	Description	Learning Outcomes
Assertiveness in the Workplace	Assertiveness is getting the attention and	- Identify the difference between passive, aggressive and
	the respect you deserve while at the same	assertive behaviour.
	time, respecting the views of the person	- Understand how assertive behaviour can get your desired
	you are talking to. It's a two-way process	outcome.
	consisting of adult, professional and	- Understand the principles of being assertive Identify the
	constructive dialogue. This module gives	importance of giving and receiving honest feedback.
	you the confidence to apply the skills of	- Identify how to apply the skills of assertive behaviour in the
	assertive behaviour in the workplace so	workplace.
	benefiting yourself and your team.	
Coaching Skills	This module will enable you to identify and	- Identify and understand the principles of coaching.
	understand some of the principles of	- Understand how coaching can be used in the work
	successful coaching, and is your first step	context.
	on the path to becoming a successful	- Be able to apply a simple model for coaching – GROW.
	coach to help people find their focus and	- Know when and how to use coaching skills.
	be the best they can be.	- Be clear about the coach/coachee relationship.
Coaching to Support Change	This module looks at how coaching can be	- Understand how coaching can support staff through times
	applied as a means of developing specific	of change.
	areas of knowledge and skill to allow a	- Define workplace coaching and how it differs from other
	person to perform to the best of their	types of coaching.
	abilities in their job role - particularly when	- Understand how workplace coaching will benefit the
	experiencing times of change.	individual, the manager and the organisation.
		- Understand the process and benefits of three-way
		contracting.
Dealing with Difficult People	Dealing with difficult people is something	- Recognise the common behaviours of a 'difficult' person.
	we will all have to do at some time and no	- Understand the reasons why dealing with difficult people
	workplace is without them. This module	should not be avoided.
	uses a number of scenarios to introduce	- Understand the LEAD model and how this can be a useful
	how you can deal more effectively with	tool when dealing with difficult people.
	difficult people.	- Understand how dealing with difficult people professionally
		and appropriately can have a positive outcome for all
Figure according to the city of the city o	Managing unusually invalues a second of	concerned.
Empowering the Manager –	Managing upwards involves a range of	- Identify a range of common work styles and understand
Managing Upwards	skills in order to get what we need from our	how to deal with them.

Session	Description	Learning Outcomes
	manager, whilst keeping them happy too.	- Be able to receive delegated work more clearly, with
	Sometimes it's necessary to say no to our	explicit measures of time and quality expectations.
	manager and we must do so assertively	- Identify skills you already have that can be utilised in
	without causing any ill-feeling. This module	managing upwards.
	covers three specific skills of influence,	- Plan to say 'no' without upsetting the boss.
	negotiation and delegation to help with the	- Self-awareness – what can you do differently to change
	process of managing upwards.	the results you get with your manager.
Performance Management	This module introduces the concept of	- Identify personal barriers to dealing with performance
	performance management as a way of	problems.
	effectively managing and supporting the	- Set clear goals for yourself and your team members.
	individuals within your team so effectively	- Be more effective in giving reward and encouragement for
	increasing your overall team performance	a job well done.
	and contribution to the organisation.	- Identify and differentiate between performance and
		behaviour issues within the workplace.
The Situational Leader	This module introduces theories and	- Recognise how different situations will require different
	concepts you can use to help you become	management styles.
	a more effective leader and manager.	- Understand why consistent leadership does not
		necessarily mean treating All staff exactly the same.
		- Recognise different leadership styles and how a
		combination of these styles is more effective than just
		choosing one.

More learning sessions can be found on the <u>eLfH Leadership Foundations e-learning programme webpage</u>.

Return to top

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